



INDIANA UNIVERSITY

SCHOOL OF EDUCATION
IUPUI

District Level Administrator License (K-12)
for Urban Settings

EDUCATIONAL LEADERSHIP

GRADUATE

Revised Form- Spring
2020

Student Name: _____ Student ID #: _____

Advisor Name: _____ Date Accepted to Program: _____

***Students must be admitted to the District-Level Administrator License for Urban-Settings program.**

Educational Leadership (24 credits)			
EDUC A615: Advanced School Law	3		
EDUC A653: Organizational Context in Education	3		
EDUC A671: Planning & Change in Educational Organizations	3		
EDUC A672: Moral Dimensions of Leadership	3		
EDUC J630: Curriculum Theory & Practice	3		
EDUC J655: Seminar in Multicultural & Global Education	3		
EDUC T531: Organizational Change in Culturally & Linguistically Diverse Schools	3		
EDUC A785: Internship	3		

Advisor Signature Date

Student Signature Date

Transferred Courses/ Revalidation

Transferred Courses /Revalidation			

Note: Licensure courses cannot be substituted. At the time of degree/licensure completion, course work cannot be over seven years old.

Revalidation: Courses over seven years old must be revalidated. Revalidation requires students to demonstrate the current knowledge of course material that was not recently taken. Students will work with their faculty advisor and/or Program Coordinator for an approved revalidation plan.

*Courses over ten years old are expired and cannot be used to fulfill the degree/licensure requirements.

Advisor Approval: _____ Date: _____

Eligibility for the District-Level Administrator License for Urban Settings (Indiana)

IUPUI's DLA licensure program is an approved program by the Indiana Department of Education. To obtain a District Level Administrator License for Urban settings, students must successfully complete the program and meet other relevant IDOE requirements including;

- Hold a Proficient Practitioner or Accomplished Practitioner license.
- Earn a Specialist degree or higher from an accredited institution.
- Pass the Indiana CORE Content Area Assessment for District Administrator – District Level (040). Testing Information: http://www.in.nesinc.com/TestView.aspx?f=HTML_FRAG/IN040_TestPage.html
- Valid CPR/AED training at the time of applying for the Building Level Administrator license; here is a list of state approved providers: <https://www.doe.in.gov/licensing/cpr-heimlich-maneuver-aed-certification>
- Complete the Suicide Prevention Training Certificate. here is a link to the School of Education module: <https://iu.instructure.com/courses/1317736>

Licensing Application Process

Applicants that have completed the District Level Administrator License for Urban Settings Program may apply online through the License Verification and Information System (LVIS). Note: *You may apply after grades for all licensure classes are posted to the transcript.

- Log-in to the Indiana LVIS Portal and create an individual profile. Be sure to indicate that IUPUI is the “recommending university.”
- LVIS Portal/Instructions: <https://www.doe.in.gov/licensing/lvis>