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**Bulletin 2001-2003**

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**Indiana University**

CASTS A LIGHT

**School of  
Social Work**

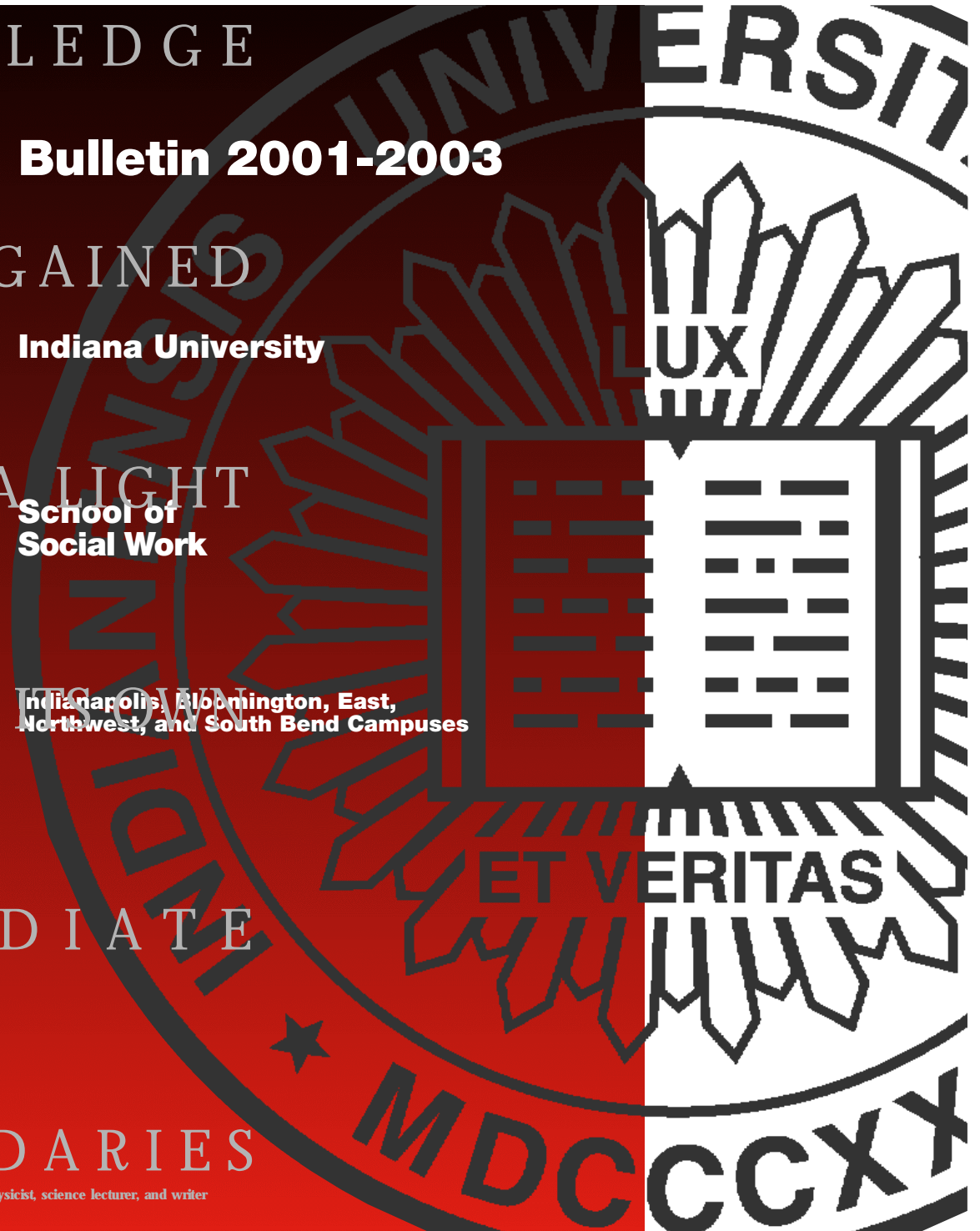
BEYOND ITS OWN

**Indianapolis, Bloomington, East,  
Northwest, and South Bend Campuses**

IMMEDIATE

BOUNDARIES

—John Tyndall (1820-1893), British physicist, science lecturer, and writer



# Bulletin 2001–2003

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Indiana University–Purdue University Fort Wayne  
Indiana University Kokomo  
Indiana University Northwest (Gary)  
Indiana University South Bend  
Indiana University Southeast (New Albany)

## Indiana University School of Social Work

Indiana University is accredited by The Higher Learning Commission and a member of the North Central Association (NCA), 30 N. LaSalle Street, Suite 2400, Chicago, IL 60602-2504; 1-800-621-7440.

While every effort is made to provide accurate and current information, Indiana University reserves the right to change without notice statements in the bulletin series concerning rules, policies, fees, curricula, courses, or other matters.

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## School of Social Work

Indiana University has a long history of providing preparation for entry into social work practice. Courses in this area began to be offered in 1911 through the Department of Economics and Sociology. Between 1911 and 1944, various administrative and curricular changes were put into effect, and degree programs at both the undergraduate and graduate levels were offered. In 1944, the Indiana University Division of Social Service was established by action of the Trustees of Indiana University. The organizational status was changed in 1966 when the Graduate School of Social Service was created. In 1973, the name was changed to School of Social Service in recognition of the extent and professional nature of the school's graduate and undergraduate offerings. It became the School of Social Work in 1977 in order to reflect more clearly its identification with the profession.

The school provides opportunities for study leading to the associate, baccalaureate, master's, and doctoral degrees. The Associate of Science (A.S.) program prepares students for paraprofessional practice; the Bachelor of Social Work (B.S.W.) program prepares students for generalist social work practice; the Master of Social Work (M.S.W.) program prepares graduate students for advanced social work practice in an area of specialization; and the doctoral program prepares social workers for leadership roles in research, education, and policy development.

Although the degree programs vary in their emphases and levels of complexity, the school's curricula embody features that are systemic in their educational effects:

- The total curriculum articulates the relationship of the undergraduate and graduate levels as components of a continuum in education for social service.
- The mechanisms of instruction provide opportunities for a range of experiences in substantive areas of interest to students and of importance to society.
- The curriculum focuses on problem-solving and strength-enhancing experiences that involve the classroom, the learning resources laboratory, and field experience.
- Excellent library and technology resources make social work students effective users of social science information.
- An exploration of educational procedures and arrangements optimize effective training, including institutional self-study of the entire curriculum as well as the exploration of specific educational tools.

Although the school's main location is in Indianapolis, courses or programs are also offered on IU campuses in Bloomington, Gary (Northwest), Kokomo, Richmond (East), South Bend, and at the Columbus Center. Reference to some of these offerings will be made in the text that follows.

Graduates of the school move into a broad variety of social service settings, including those concerned with aging, family and child welfare, corrections, mental and physical health, and adjustment in schools. In anticipation of such professional activities, the school provides field instruction placements throughout the state where students engage in services to individuals, groups, families, and communities or function in planning and management roles.

Both the Bachelor of Social Work and Master of Social Work programs are accredited by the Council on Social Work Education (CSWE). The school is a member of the National Association of Deans and Directors of Schools of Social Work, the Association of Baccalaureate Social Work Program Directors, the Group for the Advancement of Doctoral Education, among others.

## Mission Statement

*Adopted by action of the faculty on February 8, 1995.*

The mission of the Indiana University School of Social Work is to educate students to be effective and knowledgeable professional social workers prepared for practice in the twenty-first century. Such practitioners are committed to the alleviation of poverty, oppression, and discrimination. The school is dedicated to the enhancement of the quality of life for all people, particularly the citizens of Indiana, and to the advancement of just social, political, and economic conditions through excellence in teaching, scholarship, and service. Within the context of a diverse, multicultural, urbanized, global, and technologically oriented society, the school prepares social workers who will shape solutions to a wide range of interpersonal and social problems by developing and using knowledge critically as they uphold the traditions, values, and ethics of the social work profession.

### Teaching

The teaching mission is to educate students to become professional social workers equipped for a lifetime of learning, scholarship, and service. Graduates embrace person-in-environment and strengths perspectives that are linked to the welfare of individuals, families, groups, organizations, and communities. They learn to keep abreast of advances in knowledge and technology, be self-reflective, and apply best practice and accountable models of intervention. The school prepares social work practitioners and scholars ready to assume leadership roles at the B.S.W., M.S.W., and Ph.D. levels.

### Scholarship

The scholarship mission includes the discovery, integration, application, dissemination, and evaluation of client-centered and solution-focused knowledge for and with social work professionals and other consumers. Innovative forms of scholarship are encouraged in developing knowledge for use in practice, education, and service concerning social needs and social problems.

### Service

The service mission is dedicated to the promotion of the general welfare of all segments of society. Service includes work in the school, university, profession, and community and reflects the school's expertise in teaching, scholarship, and social work practice. Service in the interest of persons at greatest risk is consistent with the social work profession's attention to social justice.

### Policy on Nondiscrimination

Based on the tradition of the social work profession and consistent with Indiana University's Equal Opportunity Policy, the Indiana University School of Social Work affirms and conducts all aspects of its teaching, scholarship, and service activities without discrimination on the basis of race, color, gender, socioeconomic status, marital status, national or ethnic origin, age, religion or creed, disability, and political or sexual orientation.

The School of Social Work has a strong commitment to diversity and nondiscrimination. Indeed, diversity is celebrated as a strength. This perspective is demonstrated by the composition of its faculty and student body, curriculum content, and recruitment and retention activities; by participation in university committees dealing with oppressed populations; by numerous service activities, including advocacy on behalf of the disadvantaged; by its selection of field practicum sites; and by school policies related to promotion and tenure of its faculty.

## Undergraduate Degrees

### Associate of Science in Human Services

This program is offered by the Indiana University School of Social Work through IU East. The degree prepares students for paraprofessional employment; i.e., its purpose is to enable students to develop skills at the technician level to assist other professionals in community settings. Within the associate degree, concentrations include child care, institutional life, neighborhood work, public housing, rehabilitation, and homemaker services. For an application form and information about admission to this program, write to

Edward FitzGerald, M.S.W., J.D.  
Indiana University East  
2325 Chester Boulevard  
Richmond, IN 47374-1289  
Telephone: (765) 973-8422  
E-mail: efitzger@indiana.edu

It will be possible for students who complete requirements for the Associate of Science degree to be admitted to the Bachelor of Social Work program. Course credit earned for the associate degree may be applied to the B.S.W. degree.

### Admission Requirements

The following are the minimum requirements for admission to the program:

- Regular admission to the university
- Completion of at least 12 credit hours beyond high school, including the required exploratory course, S141 Introduction to Social Work (Student must receive a grade of C or above)
- A minimum cumulative grade point average (GPA) of 2.5 on a 4.0 scale, although in special cases students may be admitted with a grade point average below 2.5
- Evidence of personal qualifications required for education in human services to be derived from application materials, letters of reference, performance in completed courses, and a personal interview

### Bachelor of Social Work

This four-year degree program prepares students for generalist social work practice. It helps students develop the competence to

apply knowledge, values, and skills to practice with individuals, small groups, organizations, and communities. The program also prepares students for graduate education. The B.S.W. equips the practitioner to work with people who are encountering challenges related to personal or social circumstances. In addition, qualified graduates may apply for advanced standing to the IU School of Social Work or other M.S.W. programs nationwide.

Following the equivalent of a minimum of two postgraduate years of supervised social work practice experience, B.S.W. graduates of IU are eligible to apply for licensure by the state of Indiana. Upon successful completion of licensing requirements, the Indiana State Health Professions Bureau designates the B.S.W. graduate a Licensed Social Worker (L.S.W.).

The required social work courses at the freshman, sophomore, and junior levels are offered on the Indianapolis (IUPUI), Bloomington (IUB), and Richmond (IUE) campuses. The senior-level courses are offered only at IUPUI and IUE. Bloomington students should expect to spend their senior year on the IUPUI campus in full-time residence. Students in the B.S.W. Program must complete all sophomore and junior social work courses and achieve senior standing before enrolling in the senior social work courses. A few social work courses are offered at Columbus and on the Kokomo campus.

For specific information regarding the B.S.W. Program, contact the appropriate campus below:

B.S.W. Program  
IUPUI  
School of Social Work  
Education/Social Work Building 4138  
902 W. New York Street  
Indianapolis, IN 46202-5154  
Telephone: (317) 274-6705 or 274-8359  
Web: www.iussw.edu  
E-mail: kbrown@iupui.edu (Katrina Brown) or  
blighty@iupui.edu (Brad Lighty)

School of Social Work  
Indiana University  
1127 E. Atwater Avenue  
Bloomington, IN 47401-3701  
Telephone: (812) 855-4427  
Web: www.indiana.edu/~socwork  
E-mail: kvbyers@indiana.edu

Social Work/Human Services Program  
Indiana University East  
2325 Chester Boulevard  
Richmond, IN 47374-1289  
Telephone: (765) 973-8422 or  
(765) 973-8222

### Admission Requirements

Enrollment in the B.S.W. program requires formal admission to the School of Social Work. The following are the minimum requirements for consideration for admission to the program:

- Regular admission to the university
- Completion of a minimum of 12 credit hours
- Satisfactory completion (grade of C or higher) of the required course S141 Introduction to Social Work
- A cumulative grade point average (GPA) of 2.5 on a 4.0 scale
- Evidence of characteristics or potential required for competent social work practice as defined in the mission statement of the school to be derived from application materials, letters of reference, pertinent work or volunteer experience, and performance in S141 Introduction to Social Work

Information pertaining to the deadlines and requirements can be found in the application packet.

Admission information may be obtained from

B.S.W. Admissions  
School of Social Work  
IUPUI  
Education/Social Work Building 4138  
902 W. New York Street  
Indianapolis, IN 46202-5154  
Telephone: (317) 274-6705 or 274-8359  
Web: www.iussw.iupui.edu  
E-mail: kbrown@iupui.edu

For information about admission to the university, contact

Admissions Office  
IUPUI  
Cavanaugh Hall 127  
425 University Boulevard  
Indianapolis, IN 46202-5140  
Telephone: (317) 274-4591

Admissions Office  
Indiana University  
300 N. Jordan Avenue  
Bloomington, IN 47405-1106  
Telephone: (812) 855-0661

Admissions Office  
Indiana University East  
2325 Chester Boulevard  
Richmond, IN 47374-1289  
Telephone: (317) 966-8261, ext. 208 or 216

### Course Requirements

A minimum of 122 credit hours is required for the B.S.W. degree. In addition to social work courses and electives, the following outlines the general liberal arts requirements.

#### General Requirements (8 courses)

- English Composition (2 courses)
- Modern American History
- Two courses designated as arts and humanities courses from the following departments:  
Afro-American Studies  
Communication and Theatre  
English (excluding the basic composition course)  
Fine Arts  
Folklore  
Foreign Languages and Cultures (100 level and above)  
History  
Latino Studies  
Music  
Philosophy  
Religious Studies  
Sign Language  
Women's Studies
- Human Biology (1 course) from one of the following:  
Biology of Sex Roles (Richmond campus)  
Human Anatomy  
Human Biology  
Human Physiology  
Psychology as a Biological Science
- Computer Science/Mathematics/Physical Sciences (2 courses)  
One Computer Science course (required). (On the IUPUI campus, it is strongly recommended that students take SWK S300 Computer Technology for Social Work.)  
For the second course, students select from the following:  
Astronomy  
Chemistry  
Geology  
Mathematics

Physical Geography  
Physics  
Statistics (strongly recommended)

#### Supportive Area Requirements (6 courses)

- Abnormal Psychology, Theories of Personality, or any upper level Psychology course
- American Government
- Cultural Anthropology
- Introduction to Sociology
- Macro- or microeconomics (1 course)
- Psychology as a Social Science (IUPUI);  
General Psychology (IUB and IUE)

#### Social Work Requirements (16 courses)

- S100 Understanding Diversity in a Pluralistic Society (3 cr.)  
S141 Introduction to Social Work (3 cr.)  
S221 Human Behavior and Social Environment I: Individual Functioning (3 cr.)  
S231 Generalist Social Work Practice I: Theory and Skills (3 cr.)  
S251 Emergence of Social Services (3 cr.)  
S322 Human Behavior and Social Environment II: Small Group Functioning (3 cr.)  
S323 Human Behavior and Social Environment III: Community and Organizational Functioning (3 cr.)  
S332 Generalist Social Work Practice II: Theory and Skills (3 cr.)  
S352 Social Service Delivery Systems (3 cr.)  
S371 Social Work Research (3 cr.)  
S381 Social Work Practicum I (3 cr.)  
S400 Practicum Seminar (1 cr.)  
S433 Generalist Social Work Practice III: Theory and Skills (3 cr.)  
S442 Practice-Policy Seminar in Fields of Practice (2 courses, 3 cr. each)  
S472 Practice Evaluation (3 cr.)  
S482 Social Work Practicum II (5 cr.)

#### Educational Requirements

The baccalaureate social work degree is granted by the university. For continuance in and graduation from the program, students are required (1) to maintain a minimum cumulative GPA of 2.5 in all letter-graded courses, (2) to maintain a minimum cumulative GPA of 2.5 (or its equivalent) in all required social work courses, (3) to attain a minimum grade of C (2.0) or Satisfactory in each required social work course, and (4) to carry out professional activity in conformity with the values and ethics of the profession.

In the event of failure to meet such requirements, students will be ineligible to continue in the program. Such students are encouraged to consult with their faculty advisor regarding realistic planning for the

future, including the right to petition for administrative review. Detailed descriptions of student continuation policies are in the *B.S.W. Student Handbook* or on the Web at [iussw.iupui.edu](http://iussw.iupui.edu).

**Repeated Courses** A course in which a lower than acceptable grade is attained must be repeated or a comparable course substituted that has been approved by the School of Social Work faculty. Required social work courses may be repeated only after the student is reinstated in the program with permission from the school.

**Pass/Fail Grades** A maximum of four pass/fail courses may be applied to the B.S.W. degree. All general requirements and supportive area requirements need a letter grade. All required social work courses receive a letter grade except for S482 Practicum II, which is graded as Satisfactory/Fail.

**Courses by Correspondence** A maximum of six courses taken by correspondence may be applied toward completion of the B.S.W. degree requirements. Of these, no more than four courses can be allowed in the general requirements and no more than two courses in the supportive area requirements.

**Liability Insurance** Students are required to carry professional liability insurance. Under the school's blanket policy, the cost of insurance is included in the student's practicum course fee.

#### Credit for Life Experience

Academic credit for life experience and previous work experience is not given in whole or in part toward the social work degree.

## Certificates

The School of Social Work at IUPUI offers two certificates: a Certificate in Case Management at the undergraduate level and a Certificate in Family Life Education at the undergraduate and graduate levels. Both certificates are open to social work and non-social work students.

Certificate in Case Management course requirements are as follows:

- S200 Introduction to Case Management  
S221 Human Behavior and Social Environment I: Individual Functioning  
S231 Generalist Social Work Practice I: Theory and Skills  
S251 Emergence of Social Services  
S300 Crisis Intervention  
S332 Generalist Social Work Practice II: Theory and Skills  
S371 Social Work Research

S381 Social Work Practicum, or S482 Social Work Practicum II (or S280 for non-social work students)  
S442 Practice Policy Seminar in Fields of Practice: Case Management

The requirements for the Certificate in Family Life Education at the undergraduate level are as follows:

S221 Human Behavior and Social Environment I: Individual Functioning  
S300 Working with Families  
S300/S400 Family Life Education  
S300/S400 Human Sexuality or F255 Human Sexuality or K380 Human Sexuality and the Health Professional or R320 Sexuality and Society  
S371 Social Work Research  
S442 Practice-Policy Seminar in Fields of Practice: Family and Children or F458 Family Law and Public Policy or L100 Personal Law or R430 Families and Social Policy  
F401 Introduction to Teaching and Learning

Certificate in Family Life Education at the graduate level course requirements are as follows:

F500 Introduction to Teaching and Learning  
S510 Human Behavior and the Social Environment: Individuals, Families, Groups or P514 Lifespan Development Birth to Death  
S520 Evaluation Processes in Social Work or Y611 Qualitative Inquiry in Education or Y520 Strategies for Educational Inquiry or Y535 Evaluation Models and Techniques  
S600 Family Life Education  
S600 Human Sexuality  
S631 Social Policy and Services II or P650 Children's Rights and Child Development  
S644 Social Work Practice III: Families or G567 Marriage and Family Counseling

For further information, please contact Katrina Brown at kbrown@iupui.edu or by phone at (317) 274-8359.

The Social Work Program at IU East offers two certificates: A Certificate in Alcohol and Drug Abuse Studies and a Certificate in Gerontology at the undergraduate level. Both certificates are open to all students.

# Graduate Programs

## Master of Social Work

In recognition of the time and geographic constraints of many students who seek professional social work education, the Indiana University School of Social Work offers 6 programs of study leading to the 60 credit hour M.S.W. degree. The Indianapolis campus offers a two-year full-time program, a three-year part-time weekday program, a three-year part-time evening program, a three-year part-time Saturday program, and an Advanced Standing Program. (The Advanced Standing Program is designed for students with strong academic records who have earned a Bachelor of Social Work (B.S.W.) degree, within five years of their admission date, from programs accredited by the Council of Social Work Education.) IU South Bend offers a three-year part-time evening program. IU Northwest offers a four-year part-time program.

The general intent of these programs is preparation for advanced social work practice. In addition to generic knowledge and skills, the programs provide an opportunity for development of special competence in interpersonal practice or MACRO Practice. (MACRO is an acronym for Management/Administration, Advocacy, Community, Research/Evaluation and Organization.) Educational resources for students in the program include a substantial library, an audiovisual center, student computer modules, and diversified field instruction settings throughout the state.

### Admission Requirements

Professional social work education requires students at the master's level to undertake a rigorous program of classroom and practice work. The IU School of Social Work seeks to admit individuals who have demonstrated competency through previous academic work, professional achievements, and volunteer commitments. A strong commitment to social justice and service to others should be evident in the application.

Admission information for all of the M.S.W. programs may be obtained from

M.S.W. Admissions  
School of Social Work  
IUPUI  
Education/Social Work Building 4134  
902 W. New York Street  
Indianapolis, IN 46202-5154  
Telephone: (317) 274-6705  
E-mail: rbrock@iupui.edu

Master of Social Work  
IU Northwest  
3400 Broadway  
Gary, IN 46408-1197  
Telephone: (219) 980-7111  
E-mail: fgoldie@iun.edu  
Web: www.iun.edu/~socialwk

Master of Social Work  
Indiana University South Bend  
P.O. Box 7111  
South Bend, IN 46634-7111  
Telephone: (219) 237-4880  
Web: www.iusb.edu/~socw  
E-mail: pauln@iusb.edu

Enrollment in the M.S.W. program requires official admission to the IU School of Social Work. The following items are the minimum requirements for consideration for admission:

- An earned bachelor's degree from an accredited college or university
- Evidence of course work in liberal arts
- Successful completion of a minimum of six courses in social or behavioral sciences, as defined in the application packet
- Successful completion of a course in statistics
- Successful completion of a course in research methods
- Successful completion of a course in human biology
- An earned cumulative undergraduate grade point average (GPA) of at least 3.0 on a 4.0 scale
- Submission of the completed application packet. Preference is given to applications returned by the priority date

Applications are available in late August of the year preceding admission. Information pertaining to the deadline and requirements can be found in the application packet. Applicants can apply to only one specific program. All applicants are encouraged to submit applications as soon as possible and well before the priority date. The M.S.W. admissions committee makes all decisions and notifies students in early spring. Applications are evaluated on the basis of the eight criteria outlined above. Admission is competitive and the instructional resources of the school determine total enrollment.

**International Students** Applicants who are not citizens of the United States should apply as early as possible preceding the fall in which they wish to enter. They must fill out the international application and the IU School of Social Work application by the posted deadlines. They also must provide proof of their ability to pay fees and support themselves adequately during the period of

their study and, through examinations designated by the school, must demonstrate an ability to comprehend, write, and speak English at an acceptable level.

International students applying to study at IUPUI should request an international application from the following address:

Office of International Affairs  
IUPUI  
620 Union Drive, Room 207  
Indianapolis, IN 46202-5167  
Telephone: (317) 274-7294

The Office of International Affairs is responsible for all travel and immigration documents and orientation to living in the United States. Upon arrival, all international students and exchange visitors must report to this office.

International students applying to study at IU Northwest should request an international application from the address below:

Academic Affairs  
Indiana University Northwest  
Lindenwood Hall, Room 220  
3400 Broadway  
Gary, IN 46408-1197  
Telephone: (219) 980-6707

International students applying to study at IU South Bend should request an international application from the following address:

Office of International Programs  
Indiana University South Bend  
P.O. Box 7111  
South Bend, IN 46634-7111  
Telephone: (219) 237-4419

**Transfer Students** A limited number of transfer students from other accredited M.S.W. programs may be accepted each year. Master of Social Work students interested in transferring to IU must complete an application for admission to the program. Upon receipt of the completed application, the M.S.W. program director and the chair of the Admissions Committee will review the materials and decide if the applicant will be accepted into the program. If accepted, the M.S.W. program director will analyze the student's transcript and course syllabi to determine which credits earned in another accredited social work program will transfer to IU. In all circumstances, however, the transfer student must complete all required courses in their chosen concentration curriculum.

**Non-M.S.W. Students** With permission of the M.S.W. program director, IU students enrolled in other graduate degree programs or persons possessing the M.S.W. degree may

request permission to enroll in selected *elective courses* within the program. Enrollment of nondegree students is restricted by the availability of space and faculty. *Persons interested in such enrollment are required to request written permission from the M.S.W. program director.*

### M.S.W. Programs of Study

IU School of Social Work provides several programs of study leading to the M.S.W. degree. Each program requires 60 credit hours of graduate-level course work.

#### Indiana University–Purdue University Indianapolis

##### Two-Year Full-Time Program

The Two-Year Full-Time Program consists of two years of course work taken over four academic semesters. Elective courses may be taken during the summer.

##### Part-Time Day Program

The Part-Time Day Program enables students to complete the foundation curriculum (the first 30 credit hours of the program) over two calendar years. Students attend classes during the academic year, starting in August.

##### Part-Time Saturday Program

The Part-Time Saturday Program enables students to complete the foundation curriculum (the first 30 credit hours of the program) over two calendar years. Classroom courses are offered on Saturdays. Students begin this program in late June by enrolling in their first course during the summer II session. Following completion of the foundation curriculum, part-time Saturday students are required to complete the concentration curriculum (the final 30 credit hours of the program) with most classes and internships held during the week (usually Monday through Thursday).

##### Part-Time Evening Program

The Part-Time Evening Program enables students to complete the foundation curriculum (the first 30 credit hours of the program) over two calendar years. Classroom courses are offered on weekday evenings. Students begin this program in late June by enrolling in their first course during the summer II session. Part-time evening students are required to complete the concentration curriculum (the final 30 credit hours of the program) with most classes and internships held during the week (usually Monday through Thursday).

##### Advanced Standing Program

Students holding a bachelor of social work degree may be eligible for this program, which begins in May of each year. Applicants to the

Advanced Standing Program must provide the Admissions Committee with an official transcript. Senior B.S.W. students must provide a transcript including the fall semester (or winter quarter) grades of their senior year. The following are specific requirements for consideration for admission to the Advanced Standing Program:

- Graduation within five years from a baccalaureate social work program accredited (or admitted to candidacy for accreditation) by the Council on Social Work Education
- Statistics course
- A cumulative grade point average of at least 3.0 on a 4.0 scale
- A cumulative grade point average of at least 3.0 in all social work courses taken prior to Admissions Committee action
- Evidence of characteristics and/or potentials required for competent social work practice as defined in the mission statement of the school to be derived from application materials, letters of reference, and pertinent work or volunteer experience
- A reference letter from the B.S.W. program director of the applicant's undergraduate program

Students admitted with advanced standing will receive credit by credentials for all first-semester courses (14 credits). Candidates who have successfully completed a practice evaluation course *beyond* a research methodology course may receive an additional 3 credits by credential for this course. During the summer preceding the concentration year, students will satisfy the remaining second-semester course requirements of the foundation year. They can complete the concentration curriculum in one year.

Any eligible B.S.W. graduate applying for a program option other than the Advanced Standing Program may petition to test out of all first-semester course work.

#### Indiana University Northwest

##### Part-Time

The Part-Time Program at IUN enables students to complete the 60 credit hours required for the M.S.W. degree over a period of three or four years. (Advanced Standing Students may complete the program in about two years.) Classroom courses are usually offered on weekday evenings and at other times as determined by student need. Students begin this program by enrolling in their first course during the summer session.

#### Indiana University South Bend

##### Part-Time Evening

The Part-Time Evening Program at IUSB enables students to complete the full program

over three calendar years. Classroom courses are offered on weekday evenings. Students begin this program by enrolling in their first course during the summer II session.

### Master of Social Work Curriculum

Social work is a dynamic profession concerned with changing needs of people and society. To respond to such needs, the curriculum of the School of Social Work undergoes continuing review by the faculty with the participation of students, members of the practice community, and others. Students must complete at least 60 credit hours of graduate-level course work to meet the minimum requirements for the Master of Social Work degree. All students complete a common 30 credit foundation curriculum that emphasizes a *generalist perspective* for social work practice. The foundation curriculum includes a one-semester practicum of a minimum of 320 clock hours. Following that, students complete a concentration curriculum that prepares them for (1) *advanced interpersonal social work practice* or (2) *advanced MACRO social work practice*. The concentration practicum of a minimum of 640 clock hours is usually completed over two semesters. All foundation curriculum course work must be completed before students are eligible to enroll in any required courses in the concentration curriculum.

*The overall objectives of the foundation year of the M.S.W. program include development of*

- Basic, generalist competence applicable to a broad range of social work practice
- Basic competence in both interpersonal practice and MACRO practice
- Basic competence for practice in social service delivery systems

*The overall objectives of the concentration year include development of special competence in interpersonal practice or MACRO practice.*

Typical course arrangements for students admitted to the Two-Year Full-Time Program are listed below.

#### Foundation Curriculum

##### First Semester (14 cr.)

- S500 Social Welfare and the Social Work Profession (3 cr.)
- S510 Human Behavior and the Social Environment: Individuals, Family, Groups (3 cr.)
- S511 Human Behavior and the Social Environment: Organizations, Communities, Societies (3 cr.)
- S540 Social Work Practice I: Theory and Skills (5 cr.)

##### Second Semester (16 cr.)

- S520 Evaluation Processes in Social Work (3 cr.)



- S530 Social Policy and Services I (3 cr.)
- S541 Social Work Practice II: Individuals, Families, Groups (3 cr.)
- S542 Social Work Practice II: Organizations, Communities, Societies (3 cr.)
- S550 Social Work Practicum I (4 cr.)

#### Concentration Curriculum

Courses presented over the two semesters of the concentration year will include the following:

#### Interpersonal Practice Requirements (21 cr.)

- S621 Social Work Research: Interpersonal (3 cr.)
- S643 Social Work Practice III: Individuals (3 cr.)
- S644 Social Work Practice III: Families (3 cr.)
- S645 Social Work Practice III: Groups (3 cr.)
- S651 Social Work Practicum II: Interpersonal (4 cr.)
- S652 Social Work Practicum III: Interpersonal (5 cr.)

#### MACRO Concentration Requirements (21 cr.)

- S622 Social Work Research: MACRO (3 cr.)
- S646 Community Organization and Social Action (3 cr.)
- S647 Program Planning and Development (3 cr.)
- S648 Enhancing Task-Oriented Skills in MACRO Practice (3 cr.)
- S653 Social Work Practicum II: MACRO Practice (4 cr.)
- S654 Social Work Practicum III: MACRO Practice (5 cr.)

#### Both Concentrations (9 cr.)

- S600 Elective 1 (3 cr.)
- S600 Elective 2 (3 cr.)
- S631 Social Policy and Services II [required] (3 cr.)

#### Educational Requirements

Students are admitted on the assumption that they have the potential academic ability and personal suitability for completing the professional program in which they are enrolled. All students in the M.S.W. program are expected to maintain the standards established by the School of Social Work and those held by the social work profession. In order to detect possible problems, the School of Social Work reviews students' performance periodically.

The Master of Social Work degree is recommended by the school and conferred by the university. Students must successfully complete 60 credit hours of required and elective courses carrying graduate credit. Each student is expected to follow the university and school schedules and dates for completion

of requirements, including completion of all work within seven calendar years from matriculation.

**Liability Insurance** Students are required to carry professional liability insurance. Under the school's blanket policy, the cost of insurance is included in the student's practicum course fee.

**Credit for Life Experience** Academic credit for life experience and previous work experience is not given in whole or in part toward the social work degree.

## Ph.D. Program

### Admission Requirements

All applicants to the Ph.D. program must have a master's degree in social work or a related field. Admission to the Ph.D. program is based on evaluations of (1) the applicant's professional resume, (2) professional experience beyond the M.S.W. degree, (3) undergraduate and graduate transcripts, (4) three letters of reference, (5) an example of the applicant's scholarly writing, (6) a 500-word statement of purpose, and (7) Graduate Record Examination General Test scores.

### Application Deadlines

Applications are accepted at any time, but a deadline of January 1 is required in order to be considered for a University Fellowship. All applications must be received by April 1 to be considered for admission to the program for the following fall semester. For application materials and further information, write to

Ph.D. Admissions  
School of Social Work  
Indiana University  
Education/Social Work Building 4138  
902 W. New York Street  
Indianapolis, IN 46202-5154  
Telephone: (317) 274-6730  
E-mail: madamek@iupui.edu

### Course Requirements

The student must complete a total of 90 credit hours, including dissertation and research internship. Candidates for the Ph.D. degree may be granted up to 30 hours of graduate credit from other institutions as follows:

- Of the 30 graduate transfer credit hours counted toward the Ph.D. degree in social work, 15 of these credits must be in an area directly related to research (e.g., research methods, statistics, a mentored research project, etc.)

- Of these 15 research-related credit hours, at least 6 credits must have been completed within three calendar years prior to the date the student enrolls in his/her first doctoral class following acceptance into the Ph.D. program.
- All 15 research transfer credits must have been successfully completed as prerequisites for the two advanced research methods courses (S726 and S727), the Research Internship (S725), and the advanced statistics course.
- Any or all of the 15 research transfer credits may be taken prior to acceptance into the Ph.D. program and in addition to the 9 credit hours associated with the pre-doc program.
- All students must have successfully completed a graduate-level statistics course within three calendar years prior to enrolling in the required advanced statistics course. Students who have completed a statistics course more than three years prior to enrolling in the advanced statistics course may petition the director of the Ph.D. program to test out of this requirement.
- Any research transfer credits not completed prior to acceptance into the Ph.D. program must be completed as part of the student's doctoral studies in accordance with the above provisions.

All courses credited toward the Ph.D. degree must have a minimum grade of B and must receive written approval from the School of Social Work Ph.D. Program Committee and the dean of the University Graduate School. Specific program requirements include

- professional social work component (33 cr.)
- specialization component (18 cr.)
- research component (21 cr.)
- research internship (6 cr.)
- dissertation (12 cr.)

All students in the Ph.D. program, with the approval of the program director, will select two faculty members to serve as their academic advisors throughout their doctoral studies, one of whom will represent the student's area of specialization outside the School of Social Work.

### Qualifying Examination Process

The qualifying examination process is comprehensive and integrative in nature. Specific guidelines for the completion of the qualifying process are available from the Ph.D. program director.

### Admission to Candidacy

Following the passing of the qualification examination and the completion of all course work, the student's advisory committee will submit a Nomination to Candidacy Form to the University Graduate School. Upon approval of the dean, the student will be admitted to candidacy and awarded a Certificate of Candidacy.

### Research Proposal

After nomination to candidacy, the student, with the approval of the program director, will select a research committee of no fewer than three faculty members, including one member outside of the School of Social Work. This committee must approve the proposed dissertation topic.

### Final Examination

The final examination is the oral defense of the dissertation.

### Pre-Doc Exploratory Option

The Pre-Doc Exploratory Option allows prospective doctoral students to test their interest and commitment to doctoral education. The program provides students with the time to gain the information and experience needed to make an informed decision about formal application to the program. This option permits qualified students to enroll in up to 3 of the school's regular Ph.D. foundation courses and to complete up to 9 credit hours of doctoral course work before deciding to apply formally to the program. If a student later applies and is accepted to the regular Ph.D. program, credits earned during the pre-doc phase will automatically apply toward the Ph.D. degree.

Participation in the Pre-Doc Exploratory Option does not guarantee acceptance into the Ph.D. program. It does, however, provide a unique opportunity for students to explore that possibility. Courses counted toward the Ph.D. degree must be completed within seven years of passing the required qualification examination.

The selection of candidates for enrollment in the Pre-Doc Exploratory Option is based on the following criteria:

- An earned master's degree in social work or a related field
- A graduate grade point average of at least 3.5 on a 4.0 scale
- Official copies of all baccalaureate- and master's-level transcripts

- A 500-word written statement that outlines the applicant's reasons for seeking enrollment in the Pre-Doc Exploratory Option program
- One letter of reference
- A professional resume

There is an open admissions process for the Pre-Doc and Ph.D. programs. Ph.D. applicants who would like to be considered for possible nomination for a University Fellowship should apply by January 1.

Students enrolled in the Pre-Doc Exploratory Option program are strongly encouraged to complete the S721 Seminar in Advanced Scholarship Skills (3 credit hours) as part of their program of studies. The following is a list of other S700-level courses:

- S710 Proseminar on Client Systems (3 cr.)  
 S720 Philosophy of Science and Social Work (3 cr.)  
 S726 Advanced Social Work Research Methods, Qualitative Research (3 cr.)  
 S727 Advanced Social Work Research Methods, Quantitative Research (3 cr.)  
 S730 Proseminar on Social Work Policy Analysis (3 cr.)  
 S740 Social Work Practice: Theory and Research (3 cr.)

For additional information contact,  
 Ph.D. Program Director  
 School of Social Work  
 Indiana University  
 902 W. New York Street, ES 4138  
 Indianapolis, IN 46202-5154  
 Telephone: (317) 274-6730  
 E-mail: madamek@iupui.edu

## Professional and Academic Integrity

### Students' Rights and Responsibilities

Social work students in the B.S.W., M.S.W., and Ph.D. programs have a right to participate in decision-making activities about the school. Students regularly contribute to the continued development and growth of our programs. Indeed, the school values students' input in several critical areas: faculty and course evaluation, school committee work, faculty hiring, and student field placements.

All students enrolled at the School of Social Work have an opportunity each semester to evaluate their courses and instructors. At the end of each course, students are given

standardized faculty evaluation forms to complete. These evaluations are confidential, and the results are computer generated. The evaluations are returned to the faculty to use for strengthening content, teaching, and learning methods to improve instruction.

Through their elected and/or volunteer representatives, social work students provide input to and learn from B.S.W., M.S.W., Ph.D. program committees and various others that might be convened throughout the year. Student representatives are viewed as valuable members of these committees.

Students have the opportunity to meet both informally and formally with any candidates being considered for faculty positions.

Each student has the opportunity to have input into the selection of his or her field practicum assignments. The field practicum coordinator in each program works closely with students to negotiate suitable placements.

Social work students have the right to provide feedback about school policies and procedures as well as the behavior of faculty and staff members. In providing either positive or critical feedback, students are expected to follow professional social work norms, values, and ethics. For example, students who believe that a faculty or staff member's behavior is discourteous or ineffective should discuss the concern directly with the person or people in question. Students who have reason to believe addressing the person directly would place them in some jeopardy should register the concern with the director or campus coordinator of the program, who will address and respond to the issue.

Students who believe that they have been treated unfairly or unprofessionally by a faculty or staff member, or that a policy or procedure is unjust or unwise, may submit in writing a formal grievance petition to the dean of the school. Grievance petitions are reserved for those issues or incidences that warrant formal investigation and full exploration. Such petitions should be submitted in a professional manner, consistent with social work norms, values, and ethics.

Student complaints regarding discrimination, sexual harassment, racial harassment, and harassment on the basis of sexual orientation have established complaint procedures available in the Indiana University *Code of Student Rights, Responsibilities, and Conduct*.

### Academic and Scholarly Guidelines

Students admitted to any Indiana University School of Social Work program have already demonstrated potential for superior academic work. Most social work students are therefore very familiar and comfortable with high academic and scholarly standards. Obviously, students are expected to attend classroom and practicum course meetings. Regular attendance is viewed as the personal and professional responsibility of each social work student. Active participation in course activities is the expected norm. In participating, it is expected that students reflect interest in, and respect for, their colleagues in a manner that is congruent with the values, ethics, and skills of the profession.

In written assignments, students are expected to prepare documents in a scholarly and professional manner. Submissions should be typewritten in double-spaced format and carefully edited for spelling and grammar. All direct quotations, paraphrases, empirical research findings, and other restatements of the research, scholarship, or creative work of others must be appropriately annotated using the standard bibliographic citation methods set out in the most recent edition of the *Publication Manual of the American Psychological Association*. The APA manual serves as the guide for style and format of all papers submitted in the School of Social Work.

Competent and effective social work practice requires well-developed and refined communication skills, including the use of the written word. Writing well helps social workers communicate information accurately and concisely to others involved in helping client systems. For this reason, formal writing assignments in social work courses will be evaluated on both the basis of the quality of the scholarly content as well as the quality of its presentation.

#### Electronic Communication

Students are expected to follow appropriate e-mail etiquette when communicating with faculty, staff, and peers. Correct grammar is expected at all times. Inappropriate use of e-mail will be grounds for student review. For specific guidelines, please visit [www.itpo.iu.edu/policies.html](http://www.itpo.iu.edu/policies.html) and [www.itpo.iu.edu/computeruse.html](http://www.itpo.iu.edu/computeruse.html).

### Student Misconduct

#### A. Academic Misconduct

Indiana University School of Social Work and/or the university may discipline a student for academic misconduct defined as any activity that tends to compromise the academic integrity of the institution and undermine the educational process. Academic misconduct includes, but is not limited to, the following:

##### 1. Cheating

- A student must not use external assistance on any "in-class" or "take-home" examination, unless the instructor specifically has authorized such assistance. This prohibition includes, but is not limited to, the use of tutors, books, notes, and calculators.
- A student must not use another person as a substitute in the taking of an examination or quiz.
- A student must not steal examinations or other course materials.
- A student must not allow others to conduct research or to prepare any work for him or her without advance authorization from the instructor to whom the work is being submitted. Under this prohibition, a student must not make any unauthorized use of materials obtained from commercial term paper companies or from files of papers prepared by other persons.
- A student must not collaborate with other persons on a particular project and submit a copy of a written report that is represented explicitly or implicitly as the student's own individual work.
- A student must not use any unauthorized assistance in a laboratory, at a computer terminal, or on fieldwork.
- A student must not submit substantial portions of the same academic work for credit or honors more than once without permission of the instructor to whom the work is being submitted.
- A student must not alter a grade or score in any way.

2. **Fabrication**

A student must not falsify or invent any information or data in an academic exercise including, but not limited to records or reports, laboratory results, and citations to the sources of information.

3. **Plagiarism**

A student must not adopt or reproduce ideas, words, or statements of another person without an appropriate acknowledgment. A student must give due credit to the originality of others and acknowledge an indebtedness whenever he or she does any of the following:

- a. Quotes another person's actual words, either oral or written
- b. Paraphrases another person's words, either oral or written
- c. Uses another person's idea, opinion, or theory
- d. Borrows facts, statistics, or other illustrative material, unless the information is common knowledge

4. **Interference**

- a. A student must not steal, change, destroy, or impede another student's work. Impeding another student's work includes, but is not limited to, the theft, defacement, or mutilation of resources so as to deprive others of the information they contain.
- b. A student must not give or offer a bribe, promise favors, or make threats with the intention of affecting a grade or the evaluation of academic performance.

5. **Violation of Course Rules**

A student must not violate course rules as contained in a course syllabus or other information provided to the student.

6. **Facilitating Academic Dishonesty**

A student must not intentionally or knowingly help or attempt to help another student to commit an act of academic misconduct.

## Indiana University School of Social Work Policy Regarding Individuals Convicted of Sex Offenses against Children

### Policy Statement

It is the policy of the School of Social Work that no students or applicants who have been convicted of sex offenses against children shall be eligible for matriculation into the B.S.W., M.S.W., or Ph.D. programs.

### Procedure

1. **Responsible Office.** The Office of Student Services, in conjunction with the Admissions Committee of each program, shall administer the Sex Offenders Screening Policy as it relates to student admissions and transfers.
2. **Periodic Review.** Periodically the Student Services Committee will review the policy and will make recommendations to the dean of the school regarding any possible changes to the policy and procedures for implementation.
3. **Preadmission and Transfer Screening.** Applicants will be asked to self-report any history of convictions of sexual offenses against children. As well, once students are accepted into the program, their names will be forwarded to the Office of the Registrar for screening against the registry. Any applicant or new admits whose name is on the registry will be ineligible for admission or transfer and shall be notified of nonacceptance or termination from the respective program.
4. **Students in Affected Programs.** Any student who is already in an IU School of Social Work Program and whose name appears on the registry during the time of matriculation, or who has been convicted of an offense for which the student can be listed on the registry, shall be ineligible for continuation or completion of the affected program. Any faculty member, student, field instructor, or other person within the school who becomes aware of such a situation should bring it to the attention of the respective program director for appropriate action.
5. **Notice.** The school bulletin shall include a statement giving notice to potential applicants that criminal convictions may render persons ineligible for certain practica.

6. **Nonexclusive Policy.** Nothing in this policy shall be deemed to preclude the school from taking other appropriate action in such cases, or in the case of applicants or students involved in other conduct or criminal activities not covered in this policy.
7. **Right to Appeal.** Any applicant or student already admitted to an IU School of Social Work program who is deemed ineligible for admission or continuation based upon a

record of criminal conviction may appeal to the dean of the school for reconsideration if she or he believes there are extenuating circumstances that might mitigate the findings. The dean will appoint a review panel of three full-time faculty members to consider the student's appeal. The review panel, in consultation with the Office of University Counsel, will consider all pertinent information and make a ruling that shall be considered final.

# Selected Student Services: Indianapolis Campus

## Career Information

Information about employment in specific careers is available from Indiana University Career and Employment Services, Business/SPEA Building 2010, (317) 274-2554, e-mail: career@iupui.edu, and the School of Social Work's Office of Student Services.

## Financial Assistance

Opportunities for financial aid for graduate students are different from those for undergraduates. It is important to understand that graduate students are only eligible for loans from IU financial aid. Additionally, the School of Social Work has some limited funds available for tuition assistance. Persons interested in financial aid should contact the following office:

Office of Financial Aid  
IUPUI  
Cavanaugh Hall, CA 103  
425 University Boulevard  
Indianapolis, IN 46202-5140  
Undergraduate: (317) 274-4162  
Graduate: (317) 278-4723  
E-mail: finaid5@iupui.edu  
Web: www.iupui.edu/~finaid

Information regarding financial awards from the School of Social Work will be made available to students at the beginning of the academic year.

## Student Housing

Single and married students from all IUPUI divisions and schools are eligible to file applications for accommodations on campus.

University housing inquiries and requests for applications should be addressed to the following:

Department of Campus Housing  
IUPUI  
Ball Residence Hall  
1226 W. Michigan Street  
Indianapolis, IN 46202-5180  
Telephone: (317) 274-7200  
E-mail: reshalls@iupui.edu

An off-campus rental information file is available in the campus housing office. Interested persons must check the card file for rental listings *in person*.

The cost of living in Indianapolis is comparable to that of other Midwestern cities of similar size. It is impossible to give an

accurate figure, but in addition to student fees, room and board begin at approximately \$600 per month, bus fare, laundry, and incidentals may average \$150 monthly, and books and supplies cost approximately \$250 per semester. Expenditures for personal items depend upon the individual student.

## Student Organizations

Students of the school maintain B.S.W. and M.S.W. Social Work Student Associations, which sponsor program meetings and social affairs during the year. Through elected officers and committees, the associations serve as important channels for communication between students and faculty. In addition, these organizations appoint student representatives to various school committees. Students also are encouraged to participate in organizations related to the social work profession. Information about these organizations can be found in the *B.S.W. and M.S.W. Student Handbooks*.

## Student Employee Health Service

All students are eligible to be seen on a fee basis for health services available through the Indiana University Student Employee Health Service of the IU Medical Center in Indianapolis. For information call (317) 274-8214. In addition to these services, students may apply for blanket medical expense coverage that also will insure dependents of students. For information or to apply, call (317) 278-1159. The Web site for insurance information is [www.student-resources.net](http://www.student-resources.net).

## Students with Disabilities

By anticipating some common problem areas, the university makes every effort to help students with physical or learning disabilities make the transition to university life. A detailed list of services is available through the Office of Adaptive Educational Services, 425 University Boulevard; telephone: (317) 274-3241 or TDD/TTY: (317) 278-2050; Web: [www.life.iupui.edu](http://www.life.iupui.edu).

For student services information on the Bloomington, Gary, Richmond, and South Bend campuses, please see the respective Indiana University campus bulletin.

## School Alumni

Graduates of the school maintain an active Alumni Association whereby they continue to participate in the improvement of the programs and the achievement of the school's

progressive goals. Leadership is provided by officers and an executive committee elected biennially.

## Courses of Instruction

In the following course listings, the abbreviation "P" refers to prerequisite and "C" indicates corequisite courses. This bulletin lists only the social work prerequisite and corequisite courses. A list of the specific prerequisite and corequisite courses from the general and supportive area requirements needed for social work courses can be requested from the B.S.W. program office on the campus of your choice.

## B.S.W. Courses

The following course listing includes B.S.W. required courses and selected elective courses.

**S100 Understanding Diversity in a Pluralistic Society (3 cr.)** This course covers theories and models that enhance understanding of our diverse society. It provides content about differences and similarities in the experiences, needs, and beliefs of selected minority groups and their relation to the majority group.

**S141 Introduction to Social Work (3 cr.)** Examination of characteristics, function, and requirements of social work as a profession. Emphasis on the ideological perspectives of the profession and the nature of professional function and interaction.

**S200 Introduction to Case Management (3 cr.)** Students may use this course to fulfill requirements for the Certificate on Case Management, or they may take it as an elective. This course explores current models of case management. It addresses emerging case manager's functions and roles within the contemporary network of human services.

**S221 Human Behavior and the Social Environment I: Individual Functioning (3 cr.)** P: S141 or consent of the instructor. Understanding of human development and functioning at all system levels as a basis for social work practice. Emphasizes the interaction between the person and family, groups, and communities. Coverage of major theories of individual functioning, life cycle development, and the family context. Exploration of inequality, discrimination, and differential access to opportunities for diverse populations.

**S231 Generalist Social Work Practice I: Theory and Skills (3 cr.)** P or C: S221. Development of a critical understanding of social work practice. It focuses on the beginning phase of the helping process and related skills. Topics include the nature of the helping relationship, NASW Code

of Ethics, practice as it relates to oppressed groups, assessment, and practice evaluations.

**S251 Emergence of Social Services (3 cr.)** P: S141 or consent of the instructor. Examination of the evolution of social services in response to human needs and social problems as related to economic, political, and social conditions.

**S280 Introduction to Field Experience (1-3 cr.)** P: consent of the instructor. Introductory field experience for testing interest in a social work career.

**S300 Computer Technology for Social Workers (3 cr.)** Students may use this course to fulfill the computer course requirement; or they may take it as an elective. Students receive a broad overview of computer software application, Internet, and World Wide Web, with an emphasis on their utilization in the social work profession. The course addresses some of the ethical and social implications of computer technology for the social work profession, highlighting considerations specific to at-risk populations.

**S300 Crisis Intervention (3 cr.)** Students may use this course to fulfill requirements for the Certificate on Case Management, or they may take it as an elective. This course focuses on the increasing number of complex and painful personal, couple, and family crisis situations encountered by social workers in the course of service delivery.

**S300 Working with Families (3 cr.)** Exploration of family relationships and roles in the 21st century. Examination of challenges encountered by families across the family life cycle.

**S300/S400 Family Life Education (3 cr.)** Students may use this course to fulfill requirements for the Certificate in Family Life Education. An understanding of the general philosophy and broad principles of family life education in conjunction with the ability to plan, implement, and evaluate such educational programs.

**S322 Human Behavior and Social Environment II: Small Group Functioning (3 cr.)** P: S221. Examination of the significance of the small group as context and means for social development of individuals and as a vehicle for generalist practice. Discussion of the individual as a member of a variety of groups, including the family. The course covers group theories as well as mezzo practice strategies.

**S323 Human Behavior and Social Environment III: Community and Organizational Functioning (3 cr.)** P or C: S322. Provision of a theoretical and conceptual foundation on community and formal organizations necessary to social work practice. Topics include conceptual approaches for understanding communities and organizations, community research, institutional discrimination, distribution of community resources, and power and control as they relate to oppressed groups.

**S332 Generalist Social Work Practice II: Theory and Skills (3 cr.)** P: S231, S251. P or C: S352. C: S381. Examination of middle and ending phases of the helping process and related skills. Topics include the helping relationship with various client system sizes, impact of agency policies and procedures upon practice and resolution of clients' problems; and practice evaluation.

**S352 Social Service Delivery Systems (3 cr.)** P: S251. Examination of policies, structures, and programs of service delivery systems at local, regional, and national levels with emphasis on relations among such systems as formal organizations. Students acquire knowledge of the policy development process, which helps them establish a beginning capacity for policy analysis and practice.

**S371 Social Work Research (3 cr.)** Examination of basic research methods in social work, the relevance of research for social work practice, and the selection of knowledge for use in social work.

**S381 Social Work Practicum I (3 cr.)** P: S231, S251. P or C: S352. C: S332. Guided field practice experience (12 hours per week) for application of generalist practice concepts and principles, and the development of basic practice skills. Students practice in a human service organization for a minimum of 192 clock hours, including a bimonthly seminar.

**S400 Practicum Seminar (1 cr.)** P: all junior-level social work courses. C: S433, S472, S482. Discussion of practice issues as experienced in S482.

**S433 Generalist Social Work Practice III: Theory and Skills (3 cr.)** P: all junior-level social work courses. C: S400, S472, S482. Focuses on generalist practice with special consideration to working with communities and organizations. The impact of emerging technologies and globalization on individuals, communities, and organizations is explored.

**S442 Practice-Policy Seminar in Fields of Practice (2 courses required) (3 cr.)** P: S400, S433, S472, S482. Addresses practice and policy issues in specific fields of practice such as child and family, aging, addictions, and developmental disabilities.

**S472 Practice Evaluation (3 cr.)** P: S371 and all other junior-level social work courses. C: S400, S433, S482. Develops the knowledge and skills

necessary for students to evaluate their own practice with individuals, groups, communities, and organizations. The use of selected software is explored.

**S482 Social Work Practicum II (5 cr.)** P: All junior-level social work courses. C: S400, S433, S472. Guided field practice experience (20 hours per week) for application of concepts and principles, and the development of skills for generalist practice with selected social systems. Students practice in a human service organization for a minimum of 320 clock hours.

**S490 Independent Study (1-6 cr.)** P: permission of program administrator. An opportunity to engage in a self-directed study of an area related to the school's curriculum in which no formal course is available.

## M.S.W. Courses

**S500 Social Welfare and the Social Work Profession (3 cr.)** Orients students to the profession of social work by examining the history of social work in the context of its values and ethics and by discussing the social welfare framework within which the profession exists.

**S510 Human Behavior and the Social Environment: Individuals, Families, Groups (3 cr.)** Focuses on individual development and functioning at all system levels with particular emphasis on the interplay of individual, family, and group system needs and resources over time. Special attention is given to issues of values and ethics and to the impact of inequality, discrimination, and differential access to opportunity within society on the development and functioning of the individual, family, and group systems.

**S511 Human Behavior and the Social Environment: Organizations, Communities, Societies (3 cr.)** Presents theoretical frameworks for understanding organizations, communities, and society as both targets and instruments of change. Focusing on the ways that organizational, community, and societal structure processes enhance or inhibit the well-being of people. Course content includes selected social problems. Special attention is given to the impact of inequality, discrimination, and differential access to opportunity on the larger systems as well as on individuals and groups within them.

**S520 Evaluation Processes in Social Work (3 cr.)** Introduces students to the knowledge and skills needed to evaluate their own practice and the effectiveness of social service programs within which they work.

**S530 Social Policy and Services (3 cr.)** Examines the political and legislative processes as these influence the development of social policy and services. Included are legislative and political processes, models of policy analysis, service delivery, and policy implementation. The effects

of these on people are considered from global, political, economic, and social policy perspectives.

**S540 Social Work Practice I: Theory and Skills (5 cr.)** Introduces students to knowledge, values, and skills for generalist social work practice. The course prepares students to enhance the well-being of people and to ameliorate environmental conditions that affect them adversely. Includes laboratory experiences to provide opportunities for students to develop basic social work skills through experiential and simulation activities. Focus is on the core interactional skills of social work practice differentially applied at all system levels and with diverse populations.

**S541 Social Work Practice II: Individuals, Families, Groups (3 cr.)** Focuses on generalist social work practice with individuals, families, and groups.

**S542 Social Work Practice II: Organizations, Communities, Societies (3 cr.)** This course is concerned with helping communities and other social units to empower themselves and eradicate oppressive situations and practices through networking, political participation, leadership development, mobilization, utilization of resources, and other strategies and techniques.

**S550 Social Work Practicum I (4 cr.)** This course is an educationally directed practice experience (16-20 hours per week) in social work practice settings with approved field instructors; 320 clock hours.

**S600 Electives (3 cr.)** Vary in subject matter. Scheduling of these courses will be announced prior to semester registration.

**S621 Social Work Research: Interpersonal (3 cr.)** Course provides content from various research methodologies, including qualitative and quantitative designs, to support advanced interpersonal social work practice.

**S622 Social Work Research: Macro Practice (3 cr.)** This course helps the student acquire knowledge and competence in quantitative and qualitative evaluation, research, and needs/resource assessment in relation to macro practice.

**S631 Social Policy and Services II (3 cr.)** A group of courses covering topics or content including social problems, special populations, particular social service delivery areas, and social indicators that predict areas of future social policy transformations.

**S643 Social Work Practice III: Individuals (3 cr.)** Focuses on theory and skills needed for advanced social work practice with and on behalf of individuals.

**S644 Social Work Practice III: Families (3 cr.)** Focuses on theory and skills needed for advanced social work practice with and on behalf of families.

**S645 Social Work Practice III: Groups (3 cr.)** Focuses on theory and skills needed for advanced social work practice with and on behalf of natural and formed groups.

**S646 Community Organization and Social Action (3 cr.)** Focuses on theory and skills needed by social workers for advanced community organization and social action.

**S647 Program Planning and Development (3 cr.)** This is a skills course in which the student learns how to develop a program plan, its components, and the strategy for its implementation.

**S648 Enhancing Task-Oriented Skills in Macro Practice (3 cr.)** This is a skills course in which the student learns and uses a framework for social advocacy and social justice as applied to "community" and "organization and social development."

**S651 Social Work Practicum II: Interpersonal (4 cr.)** Agency-based field experience (16 hours per week) for interpersonal practice concentration students; 256 clock hours.

**S652 Social Work Practicum III: Interpersonal (5 cr.)** Agency-based field experience (16-24 hours per week) for interpersonal practice concentration students; 386 clock hours.

**S653 Social Work Practicum II: Macro Practice (4 cr.)** Agency-based field experience (16 hours per week) for macro practice concentration students; 256 clock hours.

**S654 Social Work Practicum III: Macro Practice (5 cr.)** Agency-based field experience (16-24 hours per week) for macro practice concentration students; 386 clock hours, usually over 2 semesters.

**S680 Special Social Work Practicum (1-9 cr.)** An educationally directed field experience in addition to the required practicum courses.

**S690 Independent Study (1-6 cr.)** P: approval from an academic advisor and the director of the M.S.W. program. An opportunity to engage in a self-directed study of an area related to the school's curriculum in which no formal course is available.

## Ph.D. Courses

In addition to the required courses listed below, all students must complete a minimum of 12 credit hours outside the School of Social Work related to their area of specialization. An advanced course in *measurement and statistics* is also required and is typically taken as part of the student's area of specialization. All students enroll for 6 elective credits, which may be taken within or outside the School of Social Work with the approval of the student's advisory committee.

**S700 Integrative Seminar (3 cr.)** P: completion of specialization requirements or consent of

instructor. This seminar is scheduled at the conclusion of the didactic component of the program and is intended to provide an opportunity for students to examine within the context of a social work perspective the relevant research and practice issues that have emerged as a consequence of having participated in an educational program that includes content taken both within and outside the School of Social Work.

#### **S710 Proseminar on Client Systems**

**(3 cr.)** This seminar focuses on the converging forces that have shaped the development, dissemination, and utilization of the human behavior knowledge base of social work. It specifically examines the social and behavioral science theory and research that provide the foundation for social work practice across a variety of system levels.

#### **S720 Philosophy of Science and Social Work**

**(3 cr.)** This course examines the nature and sources of social work knowledge and considers a range of epistemological issues involved in the selection, development, evaluation, and use of knowledge for social work.

#### **S721 Preparing to Publish: Seminar in**

**Advanced Scholarship Skills (3 cr.)** This course prepares doctoral students for academic scholarship. Topics include expectations and standards for scholarly discourse, critical and analytic thinking skills, logical argument, scholarly writing for publication, and the development of a research agenda. Web-based peer and instructor review of successive drafts of writing assignments culminate in a synthesized review of literature.

#### **S725 Social Work Research Internship (6 cr.) P:**

S720, S721, foundation statistics course, and at least one of the following: S710, S730, or S740. This supervised field internship provides practical experience in conducting research relevant to social work practice. Students participate in a new or ongoing faculty-supervised research project involving the design and implementation of a study, including the collection and analysis of data and the development of appropriate research reports. Internship may be registered for up to three times.

#### **S726 Advanced Social Work Research**

**Methods, Qualitative Research (3 cr.)** This course provides an opportunity for students to initiate a research project using qualitative research methods. Topics covered will include developing the research question, exploring the literature, writing an interview guide, interviewing, analyzing data, computer analysis, writing reports, subjectivity and bias, ethics, role of theory, trustworthiness, and audits.

#### **S727 Advanced Social Work Research**

**Methods, Quantitative Research (3 cr.)** This course on quantitative research explores the similarities and differences in the various research methods and provides an opportunity to formulate and test a research question. Students will formulate and refine a research question based on interest and a thorough review of the literature. They will learn how to choose an appropriate design for answering testable problems, questions, or hypotheses. The role of theory, fundamentals of sampling, the role of informants, and steps of preparatory work will be explored. Students will generate, test, and refine interview questions or instruments appropriate to their chosen design. They will identify potential funding opportunities and current research through online data searches. Computer demonstrations and experiential computer exercises will expose students to research software and available databases. At the conclusion of the semester, students will have developed a research proposal and field-tested their data collection instruments.

#### **S730 Proseminar on Social Work Policy**

**Analysis (3 cr.)** This seminar focuses on the development and application of analytical tools necessary to critically examine and evaluate social policy theory and research germane to social work, including the values and ideologies that undergird social problem construction, social policy creation, and social program design. Specific attention is devoted to the application of this schemata for diverse populations.

#### **S740 Interpersonal Social Work Practice:**

**Theory and Research (3 cr.)** This seminar provides an in-depth orientation to the place of research in social work. It focuses on epistemological, methodological, practical, and ethical issues that affect the way in which research relevant to the profession of social work is conducted and used.

#### **S790 Special Topics in Social Work Practice,**

**Theory, and Research (Var: 1-3 cr.) P:** approval by appropriate instructor. This course provides students with an opportunity to engage in focused study of a substantive area of social work practice directly related to the student's identified area of theoretical and research interest. It is completed with the approval and under the guidance of a member of the Ph.D. faculty.

#### **S800 Ph.D. Dissertation Research (12 cr.)**

## Faculty

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## Field Instruction<sup>1</sup>

### Agencies in Indiana

#### Adams County

Memorial Hospital

#### Allen County

Bethlehem Lutheran Church  
Catholic Charities of Fort Wayne  
Community Addiction Program  
Family and Children's Services  
Heartland Home Health Care  
Life Care Center of Fort Wayne  
Lindenview Behavioral Center  
Lutheran Behavioral Health Center  
Lutheran Hospital of Indiana  
Matthew 25 Health and Dental Clinic  
Park Center, Inc.  
Parkview Behavioral Health  
Phoenix Associates  
SCAN, Inc.  
Southwest Allen County Schools  
St. Joseph's Medical Center  
Turnstone Center for Disabled Children and Adults, Inc.  
Villages of Indiana  
Vincent House  
Women's Bureau

#### Bartholomew County

Big Brothers Big Sisters  
Columbus Regional Hospital  
Ecumenical Assembly Love Chapel  
Family Service  
Foundation for Youth  
George Junior Republic  
Healthy Communities  
Quinco Behavioral Health Care  
Quinco Consulting Associates  
Turning Point  
Youth Services Center

#### Boone County

Behavioral Healthcare

#### Brown County

Family Access Program  
Quinco Behavioral Health Systems

#### Cass County

Cass County Children's Home  
Logansport State Hospital  
Memorial Hospital  
Southeastern School Corporation

#### Clinton County

Clinton County Division of Family and Child Community Counseling Center

#### Decatur County

Decatur County Memorial Hospital

#### Dekalb County

Dekalb Memorial Hospital Social Services

#### Delaware County

Arbor Clinic  
Ball Memorial Hospital  
BMH Homecare Services, Inc.  
Kids Peace Lifestreams  
Muncie Community Mental Health Center  
Youth Opportunity Center

#### Elkhart County

Division of Family and Children  
Elkhart General Hospital  
Family Services  
Holy Cross Counseling Center  
Oaklawn Mental Health Center  
Violence Intervention Project

#### Fayette County

Area 9 In Home and Community Services  
CASA and Victim Assistance  
Dunn Mental Health Center  
East Central Special Services  
Fayette Memorial Hospital  
Whitewater Care Pavilion

#### Fountain County

Families United

#### Grant County

Family Service Society  
Grant-Blackford Mental Health Center, Inc.  
Marion Community Schools  
New Horizons Youth Ministries  
United Way  
VA Northern Indiana Healthcare

#### Greene County

Bloomfield Community Schools  
Hamilton Center

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<sup>1</sup>This is not an all inclusive list, simply an illustrative sample of the opportunities for field practica.



## **Hamilton County**

BehaviorCorp  
Carmel School Corporation  
Family Service Association  
Hamilton Center

## **Hancock County**

Gallahue Mental Health Center  
Hancock Memorial Hospital

## **Hendricks County**

Cummins Mental Health Center  
Hoosier House  
Plainfield Community School Corporation  
Plainfield Juvenile Correctional Facility

## **Henry County**

Anchor Behavioral Counseling  
Cardinal Service Management, Inc.  
Comprehensive Community Mental Health Center  
Division of Family and Children  
Employment Training  
Henry County Hospital  
Henry County Youth Center  
Lifestream  
New Castle School Corporation  
Raintree  
Villages of Indiana  
Visiting Nurse Health Care, Inc.

## **Howard County**

Behavioral Health Care of Northern Indiana  
Big Brothers Big Sisters  
Community Hospital  
Family Service Association  
Howard Community Hospital  
Kokomo Center School Corporation  
Robert J. Kinsey Youth Center  
Saint Joseph Home  
Villages of Indiana

## **Jackson County**

Hoosier Parent River Valley Resources  
Quinco Behavioral Health Systems

## **Jasper County**

Jasper County Office of Family and Children  
Rensselaer Care Center

## **Jay County**

Jay County School Corporation  
Youth Bureau of Portland

## **Johnson County**

Adult and Child Center  
Cardinal Service Management  
Greenwood School Corporation  
Johnson County Office of Family and Children  
Regency Place

Tara Treatment Center  
Valle Vista Health System  
Youth Service Bureau, Inc.

## **Knox County**

Area 13-A Agency on Aging

## **Kosciusko County**

Bowen Center  
CASA  
Med One Home Care  
Prairie View Health Care Center

## **Lake County**

ACT Program at Edgewater Systems  
Addiction Counseling and Family Services-  
Outpatient  
African-American Achievers, Inc.  
Alternative House-Residential Care  
Bethany Christian Services  
Camelot Care Center Inc.  
Catch the Fire  
Catholic Family Services (Crown Point)  
Catholic Family Services (East Chicago)  
Catholic Family Services (Gary)  
Catholic Family Services (Hammond)  
The Community Hospital Social Services  
East Chicago School Corporation  
Edgewater System for Balanced Living  
Family Matters Institute  
Gary Community School Corporation  
Gary Neighborhood Services, Inc.  
Griffith Public School Corporation  
Hammond School Corporation  
Hoosier Boy's Town, Inc.  
Hospice of the Calumet Area  
Human Beginnings Outpatient Mental Health  
Center  
Lake County Association for the Retarded  
(LCAR)  
Lake County Office of Family and Children  
Lakeside Counseling Center (Tri-City)  
Lincoln Elementary Day Treatment Program  
Merrillville Community School Corporation  
The Methodist Hospitals-Adult Behavioral  
Medicine  
The Methodist Hospitals-Healthy Start  
Program  
The Methodist Hospitals-Rehabilitation  
Centers  
The Methodist Hospitals-U.S. Steel Employee  
Assistance Program  
Metropolitan Family Services  
Metropolitan Oasis Center  
New Horizons  
Premier Hospice  
PSI Services, Inc.  
River Forest School Corporation  
Southlake Center for Mental Health-Century  
Program

Southlake Center for Mental Health-  
Chronically Mentally Ill  
Southlake Center for Mental Health-  
Emergency Services  
Southlake Center for Mental Health-Forensics  
Southlake Center for Mental Health-Placement  
Diversion  
St. Anthony's Medical Center-Employee  
Assistance Program  
St. Catherine Hospital-Behavioral Health Unit  
St. Clare Clinic  
St. Joseph Home for Boys  
St. Jude House  
St. Margaret Mercy Healthcare Centers-Social  
Services  
St. Margaret Mercy Hospital-Behavioral  
Medicine  
St. Margaret Mercy Hospitals-Outpatient  
Center  
Tri-County Community Mental Health Center-  
CMI Adults  
Tri-City Community Mental Health Center-  
Detox/Outpatient/Inpatient  
Universal Behavioral Systems  
The Villages  
Whiting School Corporation

## **LaPorte County**

Dockside Services  
LaPorte County Council on Aging  
LaPorte Hospital and Health Services  
Michigan City Alternative School  
St. Anthony Memorial Health Center-  
Behavioral Medicine  
Swanson Center-CMI Adults  
Swanson Center-Substance Abuse  
Visiting Nurse Association Family Support  
Services

## **Lawrence County**

Bedford Regional Medical Center  
Dunn Memorial Hospital  
Hoosier Uplands Home Health Care  
Valle Vista Counseling Center

## **Madison County**

Alternatives, Inc.  
Anderson Center of St. John  
Anderson Community Schools  
Anderson Police Department  
Anderson Psychiatric Clinic  
Anderson School Corporation  
Anderson University  
Center for Mental Health  
Community Hospital  
Dove Harbor  
Edgewood Elementary School  
Gallahue Community Hospital Crestview  
Center

St. John's Hospice  
St. John's Hospital  
Visiting Nurse Health Care, Inc.  
Youth Center

## **Marion County**

ACES Project  
Adult and Child Mental Health Center  
Alpha House  
Altenheim Community  
American Village  
ATC Brookview Rehabilitative/Special Care  
Beacon House  
Bethany Christian Services  
Big Brothers of Central Indiana  
Big Sisters of Central Indiana  
Blue Triangle Residence Hall Partners in  
Housing  
Bosma Rehabilitation Center  
Boys and Girls Clubs of Indianapolis  
Breaking Free  
Bridges to Success  
Butler University  
Catholic Social Services  
Children's Bureau  
Children's Coalition of Indiana  
Christamore House  
CICCOA-The Access Network  
Clarian Hospitals  
Coburn Place, Safe Haven  
Coleman Adoption Services  
Community Addiction Services of Indiana  
(CASI)  
Community Alliance of Far Eastside (CAFE)  
Community Centers of Indianapolis  
Community Hospital East  
Community Hospital North  
Community Hospitals  
Community Solutions  
Community VNA Hospice  
Consumer Credit Counseling  
Craine House  
Crossroads Rehabilitation Center  
Damar Homes  
Damian Center  
The Dawn Project  
Dayspring Center  
Decatur Township Schools  
Dialysis Clinic, Inc.  
Exodus Refugee Immigration, Inc.  
Fairbanks Hospital  
Family Counseling Center  
Family Service Association  
Family Works, Inc.  
Franklin Township Schools  
Gallahue Mental Health Center  
Gender Fairness Coalition  
Goodwill Industries

Greenbriar Rehabilitation Center  
Greenleaf Community Center  
Healthnet/IPS  
Homeless Initiative Program/Health Net  
Hooverwood  
Horizon House, Inc.  
Hospice of Indiana  
IHS of Indianapolis at Cambridge  
Indiana Advocates for Children  
Indiana Association for Community Economic Development  
Indiana Civil Liberties Union  
Indiana Coalition Against Domestic Violence  
Indiana Commission on Community Service and Volunteerism  
Indiana Department of Corrections  
Indiana Department of Mental Health  
Indiana Developmental Training Center  
Indiana Human Resource Investment Council  
Indiana OIC State Council  
Indiana Psychiatric Associates  
Indiana School for the Blind  
Indiana Soldiers and Sailors Home  
Indiana State Board of Health  
Indiana Women's Prison  
Indiana Youth Advocate Program  
Indiana Youth Services Association  
Indianapolis Foundation  
Indianapolis Juvenile Correction Facility  
Indianapolis Police Department  
Indianapolis Public Housing  
Indianapolis Public Schools  
Indianapolis Retirement Home  
Indianapolis Urban League  
Indianapolis Weed and Seed  
Indianapolis Youth Group  
Information and Referral Network  
Insights Consulting, Inc.  
Institute for Family and Social Responsibility (FASR)  
Interfaith Hospitality Network  
IUPUI Counseling and Psychological Services  
Jewish Community Center  
John J. Boner Community Center  
Julian Center  
Kaleidoscope Church and Partnership  
Kids Peace National Centers  
LaRue Carter Hospital  
Latter Day Saints  
Lawrence Township Schools  
Life Spring  
Light of the World Church, Project Impact  
Lutheran Child and Family Services  
Lutherwood  
Marion County Center Township Trustee  
Marion County Children's Guardian Home  
Marion County Family Advocacy Center  
Marion County Health Department  
Marion County Office of Family and Children  
Marion County Prosecutors Office  
Marion County Superior Court

Martin Luther King Multiservice Center  
Mary Rigg Neighborhood Center  
Meals on Wheels  
Midtown Mental Health Center  
Miller's Merry Manor  
Moore Foundation  
NASW-Indiana Chapter  
National Organization for Women (NOW)  
Noble Center of Indiana  
Odyssey Health Care  
PACE, Inc.  
Partners in Housing  
Pathways to Recovery  
Peace Learning Center  
Peacekeeper Organization  
Perry Township Trustee  
Pike Township School Corporation  
Planned Parenthood-Central and Southern Indiana  
Prevention of Child Abuse-Indiana Chapter  
Randall L. Tobias Family Foundation  
Raphael Health Center  
Reach for Youth  
Rehabilitation Hospital of Indiana  
Resolute Residential Units  
Rosewalk Village  
RTC Resource  
Salvation Army and Harbor Light Center  
Southeast Multiservice Center  
Southside Youth Council  
St. Elizabeth's Home  
St. Francis Hospital  
St. Mary's Child Care Center  
St. Vincent Hospice  
St. Vincent Hospitals and Health Services  
St. Vincent Stress Centers  
State of Indiana FSSA  
Supportive Systems, LLC  
United Senior Action  
United Way-Community Service Council  
Veteran Affairs Medical Center  
The Villages  
Villages of Indiana  
Visiting Nurses Service  
Vivian Smith Home  
VOCA Corporation of Indiana  
Volunteers of America of Indiana  
Warren Township Schools  
Wayne Township Schools  
The Wellness Community  
West Central Joint Services  
Westminster Village North  
Westside Community Development  
Westview Hospital  
Wildflower Resource  
Winona Memorial Hospital  
Wishard Hospital  
Women's Hospital of Indianapolis  
YMCA of Greater Indianapolis  
Youth Emergency Services  
YWCA

## **Marshall County**

Family Learning Center  
Pilgrim Manor Rehabilitation Center

## **Miami County**

Bona Vista  
Four County Counseling Center  
Peru Community School Corporation  
Southeastern School Corporation

## **Monroe County**

Adult Day Care  
Alzheimer's Resource Center  
Amethyst House  
Area 10 Agency on Aging  
Bell Trace Retirement Community  
Big Brothers Big Sisters  
Bloomington Hospital  
Bloomington Juvenile Correctional Facility  
Bloomington Juvenile Treatment Facility  
Boys & Girls Club  
Catholic Social Services  
Center for Behavioral Health  
Child and Adolescent Services  
Community Kitchen  
Elder House  
Family Service Association  
Family Solutions  
First Steps Program  
Forest Hills Special Education  
Head Start Program  
Hospice of Bloomington  
Hospice of Bloomington and Greene Counties  
Hospitality House Care Center  
Indiana University for Disability and Community  
Indian University Gay, Lesbian, Bisexual, and Transgender Student Support Services  
Indiana University Health Service  
Indiana University School of Law Child Advocacy Clinic  
Meadows Hospital  
Middle Way Crisis Shelter and Transitional Housing  
Middle Way House  
Monroe County Community School Corporation  
Monroe County Office of Family and Children Services  
Monroe County United Ministries  
Options for Better Living  
Planned Parenthood  
Project Breakaway  
Public Health Nursing Association  
Richland-Bean Blossom Schools  
Shalom Center  
Shelter, Inc.  
Southern Indiana Center for Independent Living

Stonebelt Center  
Twenty-first Century Scholars Program  
The Villages  
Villages of Indiana

## **Montgomery County**

Community Counseling Center  
Cummins Mental Health  
Family Crisis Shelter  
St. Claire Hospital

## **Morgan County**

Guardian Ad-Litem Program  
Indiana University Bradford Woods

## **Newton County**

North Newton School Corporation

## **Owen County**

Hamilton Center

## **Porter County**

Catholic Family Services (Portage)  
Family and Youth Services Bureau-Niequist Center for Residential Care  
Family and Youth Services of Porter County  
Family and Youth Services Bureau-The Learning Place  
Fountain Place Nursing and Rehabilitation Center  
Kouts School Corporation  
Midwest Center for Youth and Families Residential Therapy  
Morgan Town Ship Schools  
Porter County Family Counseling Center  
Porter Starke Counseling Services (Valparaiso)  
Porter Starke Services (Portage)  
Porter Starke Services-Bridges  
St. Anthony Behavioral Medicine of Valparaiso  
Union Township Schools  
Valparaiso Community School Corporation  
Valparaiso University-Student Counseling Center  
VNA Hospice of Porter County  
Whispering Pines Health Care Center

## **Putnam County**

Indiana Head Start Association  
Old National Trail Special Service Cooperative  
Putnam County Health Services Clinic

## **Randolph County**

Randolph County Development Center

## **Ripley County**

Community Mental Health Center

## **Rush County**

Dunn Mental Health Center  
Harcourt Mental Health Services  
Substance Abuse Treatment Center/Tara

## **Shelby County**

Gallahue Mental Health Center  
Shelby County Youth Center  
Youth Center

## **St. Joseph County**

Adoptions Alternatives  
AIDS Ministries  
Alzheimer's Association  
American Cancer Society  
American Heart Association  
American Red Cross  
Ancilla Ministries  
Big Brothers Big Sisters  
Bonhomie Counseling Center  
Catholic Charities  
Center for the Homeless  
Charles Martin Youth Center  
Child Protective Services  
Children's Campus  
Community Resource Center  
Family and Children's Services, Mishawaka  
Family and Children's Services, South Bend  
Family Learning Center  
Hannah's House  
Healthy Community Initiatives  
Holy Cross Counseling Group  
Holy Cross Living Center  
Hope Rescue Mission  
Hospice of St. Joseph County: Social Work  
Indiana University Counseling Center  
Juvenile Probation Department of St. Joseph  
La Casa de Amistad  
Madison Center and Hospital  
Madison Center for Children  
Memorial Hospital  
Mental Health Association of St. Joseph  
County  
Refugee Services of South Bend  
Riverside Hospital at Madison  
Salvation Army  
Samaritan Counseling Center  
School City of Mishawaka  
South Bend Community Health Center  
South Bend Community School Corporation  
South Bend Heritage Foundation  
St. Joseph County DFC  
St. Joseph County Visiting Nurse Association  
St. Joseph Health Center  
St. Joseph Juvenile Justice Center  
St. Joseph Medical Center  
St. Margaret's House  
St. Vincent de Paul Society  
Turning Point Clinical Services  
Visions Counseling Center  
Visiting Nurse Association of Michiana

WIC Program  
Women's Care Center  
Workforce Development Service  
YMCA of Michiana  
Youth Service Bureau of St. Joseph County  
YWCA

## **Steuben County**

Steuben County Division of Family and  
Children

## **Sullivan County**

Hamilton Center

## **Tippecanoe County**

Area 4 Agency on Aging  
Charter Behavioral Health System  
Cummins Mental Health  
Debra Corn Specialized Family Center  
Family Services, Inc.  
FOCUS-Superior Court #3  
Greater Lafayette Area Special Services  
(GLASS)  
Greater Lafayette Health Services-Home  
Hospital  
Heartford House  
Home Hospital  
Indiana Veteran's Home  
Lafayette Healthcare Center  
Lafayette Urban Ministry  
Mental Health Association  
Purdue University Counseling and  
Psychological Services  
Purdue University Department of Child  
Development and Family Studies  
Purdue University Employee Assistance  
Program  
Purdue University Student Health Center  
Salvation Army  
St. Elizabeth's Hospital  
Villages of Indiana  
Wabash Valley Hospital

## **Vanderburgh County**

Evansville School District  
Mulberry Center of Wellborn Hospital

## **Vigo County**

Covered Bridge Special Education District  
Cummins Mental Health Center  
Gibault School for Boys  
Hamilton Center  
Vigo County Division of Family and Children

## **Wabash County**

Visiting Nurse Association

## **Wayne County**

AIDS Task Force  
Area 9 Agency on Aging  
Area 9 In Home Community Service Agency  
CASA of Wayne County  
Centerville-Abington Schools  
Division of Family and Children  
Dunn Mental Health Center  
Friends Fellowship  
Genesis  
Golden Rule Nursing Home  
Green Acres  
Headstart  
Human Rights Commission  
Northeastern Wayne School Corporation  
Oakridge Nursing Home  
Reid Hospital and Health Care Service  
Richmond Community School  
Richmond State Hospital  
Wayne County Division of Family and  
Children  
Wayne County Health Department (Clinic)  
Wayne County Probation Department  
Wernle Children's Home

## **Whitley County**

Whittington, Inc.

## **Out-of-State Agencies**

Cedar Springs Care, Ohio  
Chicago Fire Department/Employee  
Assistance Program, Illinois  
Chicago Public Schools, Illinois  
Child Welfare League of American, Inc.-  
Washington, D.C.  
Dane County Advocates for Women-  
Wisconsin  
Family Institute of Northwestern University,  
Illinois  
Guardian Angel Home, Illinois  
Illinois Department of Children and Family  
Services-Adoption Program, Illinois  
Illinois Department of Children and Family  
Services-Targeted Case Management  
Program, Illinois  
Kirby School District #140, Illinois  
Metropolitan Family Services, Illinois  
Preble County Counseling Center, Ohio  
Preble County Recovery Center, Ohio  
Reavis School District 158, Illinois  
Sandridge School System, Illinois  
St. James Manor, Illinois  
Steger School District #194, Illinois  
South Holland Schools District #151, Illinois  
Sunny Ridge Family Center, Illinois  
Thresholds-Outpatient Program, Illinois  
Wasatch Canyon Counseling Center, Utah  
Women's Research Education Institute  
(WERI), Washington, D.C.

## **International Agencies**

Cardiff Social Services, Cardiff, Wales

## 2000-01 Field Instructors and Facilitators

Abraham, Regi, *Field Instructor*  
Addington, Susan, *Field Instructor*  
Ainsworth, John, *Field Instructor*  
Allbaugh, Jim, *Field Facilitator*  
Allen, Kristie, *Field Instructor*  
Ambrose, Ibby, *Field Facilitator*  
Amonett, Daniel, *Field Instructor*  
Anderson, Clara, *Field Instructor*  
Anderson, Elsie, *Field Instructor*  
Anderson, Mozelle, *Field Instructor*  
Anderson, Sheryl, *Field Instructor*  
Andrews, William, *Field Instructor*  
Anger, Ida, *Field Instructor*  
Anthony, Betty, *Field Instructor*  
Arbuckle, Peggy, *Field Instructor*  
Arnold, Diane, *Field Instructor*  
Asher-Lynch, Ruth, *Field Instructor*  
Atteberry, Jill, *Field Instructor*  
Badgley, Heidi, *Field Instructor*  
Baer, Barb, *Field Facilitator*  
Bailey-Smith, Carmen, *Field Instructor*  
Baker-Brown, Angela, *Field Instructor*  
Baldwin, Kathleen, *Field Instructor*  
Balthazor, Thomas, *Field Instructor*  
Bane, Rachel, *Task Instructor*  
Bank, Alan, *Field Instructor*  
Banner, Erica, *Field Facilitator*  
Bannister, Judy, *Field Instructor*  
Bannourah, Hala, *Field Instructor*  
Bare, Rebecca, *Task Instructor*  
Baron, Amy, *Field Instructor*  
Barrett, Heather, *Field Instructor*  
Barrow, Arleen, *Field Instructor*  
Batta, Jannelle, *Field Facilitator*  
Beaton, Don, *Field Instructor*  
Benedict, Providence, *Field Instructor*  
Bennett, Christine, *Field Instructor*  
Bennett, Richard, *Field Instructor*  
Berry, Laura, *Field Instructor*  
Bess, Shannon, *Field Instructor*  
Betts, Arlene, *Field Instructor*  
Black, Linda, *Field Instructor*  
Blasdel, Pam, *Field Instructor*  
Bleich, Joseph, *Field Instructor*  
Blount, George, *Field Instructor*  
Blumenthal, David, *Field Instructor*  
Boger, Miranda, *Field Instructor*  
Boneham, Georgette, *Field Instructor*  
Boone, D'Ann, *Task Instructor*  
Bough, Ruppert, *Field Instructor*  
Brach, Lorrie, *Field Instructor*  
Braddock, David, *Field Instructor*  
Brandenberg, Julie, *Field Instructor*  
Brashear, Meridith, *Field Instructor*  
Bridges, Regina, *Field Instructor*  
Brinson, Bobbie, *Field Instructor*  
Brosius, Karen, *Field Instructor*  
Browne, Pat, *Field Instructor*

Brooks, Betty, *Field Instructor*  
Bruinsma, William, *Field Instructor*  
Bryant, Jeff, *Field Instructor*  
Budnick, Karen, *Field Instructor*  
Bullock, Barbara, *Field Instructor*  
Burcham, Celeste, *Field Instructor*  
Burden, Angela, *Field Instructor*  
Burket, Freya, *Field Instructor*  
Butera, Steve, *Field Instructor*  
Byers, Kathy, *Field Instructor*  
Byrd, Donyel, *Field Instructor*  
Cabigas, Kathy, *Field Facilitator*  
Caddell, Cassie, *Field Instructor*  
Cain, Tom, *Field Instructor*  
Cales, Linda, *Field Instructor*  
Calloway, Linda, *Field Instructor*  
Cameron, Rachelle, *Field Instructor*  
Campbell, Craig, *Field Instructor*  
Campbell, Kim, *Field Instructor*  
Campbell, Tim, *Task Instructor*  
Cannaday, John, *Field Instructor*  
Carie, Rete, *Field Facilitator*  
Carlisle, Katrina, *Field Instructor*  
Carlson, Sandy, *Field Instructor*  
Caskey, Kay, *Field Instructor*  
Chamberlin, Joseph, Jr., *Field Instructor*  
Chambers, Tracey, *Field Facilitator*  
Chandler, Grace, *Field Instructor*  
Chappell, Ron, *Field Facilitator*  
Chappell, Tammy, *Field Instructor*  
Chopp, Mark, *Field Instructor*  
Christiana, Cina, *Field Instructor*  
Cisco, Donna, *Field Instructor*  
Clark, Pam, *Field Instructor*  
Clarke-Powell, Tawanna, *Field Instructor*  
Clifford, Mary, *Field Instructor*  
Coates, Rebecca, *Field Instructor*  
Colleton, Mary, *Field Instructor*  
Comer, Ann, *Field Instructor*  
Comer, Brenda, *Field Instructor*  
Comsa, Angela, *Field Instructor*  
Connoley, Robert, *Field Instructor*  
Constello, Matthew, *Field Instructor*  
Cook, Andrew, *Field Instructor*  
Costbade, Chris, *Field Instructor*  
Cottman, Rick, *Field Instructor*  
Couch, Carole, *Field Instructor*  
Coulon, George, *Field Instructor*  
Courtois, Paul, *Field Instructor*  
Crable, Claryce, *Field Instructor*  
Craig, James, *Field Instructor*  
Crane, Michelle, *Field Instructor*  
Crasnow, Julie, *Field Instructor*  
Crowder, Nancy, *Field Instructor*  
Crowe, Dan, *Field Instructor*  
Crowe, Elizabeth, *Field Instructor*  
Crum, Lori, *Field Instructor*  
Cuclasure, Linda, *Field Instructor*

Curley, Jody, *Field Facilitator*  
Daggy, Paralee, *Field Instructor*  
Davidson, Sydney, *Field Instructor*  
Davis, Brandon, *Field Facilitator*  
Davis, Oliver, *Field Instructor*  
Davis-Mintun, Margy, *Field Instructor*  
Decker, Traci, *Field Instructor*  
Deeker, Ruth, *Field Instructor*  
DeLiberty, Richard, *Field Instructor*  
DeLucenay, Karen, *Field Instructor*  
Dennie, Theresa, *Field Instructor*  
DeYoung, Margaret, *Task Instructor*  
Dix, Floyd, *Field Instructor*  
Donahue-Spritznogle, Meg, *Field Instructor*  
Doorne, Lisa, *Field Instructor*  
Dorsma, Rosemary, *Field Instructor*  
Douglas, Tonya, *Field Instructor*  
Downes, Denise, *Field Instructor*  
Dranger, Paula, *Field Instructor*  
Drewy, Steve, *Field Facilitator*  
Dreyer, Christopher, *Field Instructor*  
Dugan, Dixie, *Field Instructor*  
Dunning, Meloney, *Field Instructor*  
Duray, Eve, *Field Instructor*  
Dygart-Gearhart, Anita, *Field Instructor*  
Dzyacky, Susan, *Field Instructor*  
Eckerle, Ted, *Field Instructor*  
Edington, Linda, *Field Facilitator*  
Edwards, Peggy, *Field Instructor*  
Efium, Patrick, *Field Instructor*  
Einsele, Linda, *Task Instructor*  
Ellis, Curtis, *Field Instructor*  
Ellison, Roslind, *Field Instructor*  
Epp, Arlen, *Field Instructor*  
Evans, Bobbie, *Field Instructor*  
Ewbanks, Marcie, *Field Instructor*  
Farris, Susan, *Field Instructor*  
Field, Robert, *Task Instructor*  
Flanagan, Donna, *Field Instructor*  
Floyd, Wayne, *Field Facilitator*  
Flynn, Tina, *Field Instructor*  
Fogo, Scott, *Field Instructor*  
Foltz, Elsa, *Field Instructor*  
Ford, Mary, *Field Facilitator*  
Fowler, Lori, *Field Instructor*  
Fromm, Nancy, *Field Instructor*  
Frye, Stephanie, *Field Instructor*  
Fuller, Jane, *Field Instructor*  
Gable-Morgan, Barbara, *Field Instructor*  
Gale, Dena, *Field Instructor*  
Garratt, Randy, *Field Facilitator*  
Gill, Ellen, *Field Instructor*  
Glassburn, Susan, *Field Instructor*  
Gleyz-Thomas, Suzie, *Field Instructor*  
Goldfarb, Marcia, *Field Instructor*  
Goss, Juliet, *Field Facilitator*  
Gould, Bridgette, *Field Instructor*  
Greves, Stacy, *Field Facilitator*  
Griffin, Timi, *Field Instructor*  
Grimes, Bernadette, *Field Instructor*  
Gudorf, Gerald, *Field Instructor*  
Guhr, Ken, *Field Instructor*

Gustafson, Judith, *Field Instructor*  
Hackworth, Bruce, *Field Instructor*  
Hale, Nancy, *Field Instructor*  
Hammond, Jeris, *Field Instructor*  
Hancock, Pat, *Field Instructor*  
Hanson, Terry, *Field Instructor*  
Harcourt, Cindy, *Field Facilitator*  
Harrington, Lori, *Field Instructor*  
Harris, Fannie, *Field Instructor*  
Hartle, Marilyn, *Field Instructor*  
Hattisburg, Marilyn, *Field Instructor*  
Hedges, Marianne, *Field Instructor*  
Henderson, Laura, *Field Instructor*  
Henderson, Tom, *Field Facilitator*  
Hersch, Jessica, *Field Facilitator*  
Herst, James, *Field Instructor*  
Hicks, Susan, *Field Instructor*  
Hill, Mark, *Field Instructor*  
Hines, Greg, *Field Instructor*  
Hinman, Kate, *Field Instructor*  
Hoffman, Katherine, *Field Instructor*  
Hoffman, Lisa, *Field Instructor*  
Holder, Kathy, *Field Instructor*  
Holderman, Vicki, *Field Facilitator*  
Holok, Mike, *Field Instructor*  
Holt, Cathy, *Field Instructor*  
Holzman, Sherry, *Field Instructor*  
Hopkins, Joan, *Field Instructor*  
Hosier, Ada, *Field Instructor*  
House, Sharon, *Field Instructor*  
Howard, Paula, *Field Instructor*  
Howell, Lois, *Field Facilitator*  
Howell, Marli, *Field Instructor*  
Huddleston, Dianna, *Field Instructor*  
Hughes, Diane, *Field Instructor*  
Hughes, Nancy, *Field Facilitator*  
Hunter, Lori, *Field Instructor*  
Irwin, Pat, *Field Instructor*  
Isenberg, Jennifer, *Field Instructor*  
Isgar, Christy, *Field Instructor*  
Jackson, Diane, *Field Instructor*  
Jackson, Jennifer, *Field Instructor*  
Jacobs, Isang, *Field Instructor*  
James, Arese, *Field Instructor*  
Jankowski, Ivy, *Field Instructor*  
Jansen, Jennifer, *Field Instructor*  
Jefferson, Ann, *Field Instructor*  
Jensen, LaDonna, *Field Facilitator*  
Joeger, Shannon, *Field Instructor*  
Johnson, Joanne, *Field Instructor*  
Johnson, Nancy, *Field Facilitator*  
Johnson, Patricia, *Field Instructor*  
Johnson, Susan, *Field Instructor*  
Jones, Katherine, *Field Instructor*  
Jones, Peggy, *Field Instructor*  
Jones, Sam, *Field Instructor*  
Jordan, Charmaine, *Field Instructor*  
Jordan, Jan, *Field Instructor*  
Josen, Donald, *Task Instructor*  
Joyce, Joe, *Field Instructor*  
Julian, Janet, *Field Facilitator*  
Kannofsky, Tannia, *Field Instructor*

Kazenas, Ramune, *Field Instructor*  
Leslie, Kelly, *Field Instructor*  
Kempson, Dee, *Field Instructor*  
Kendall, Lee, *Field Instructor*  
Kendrick, Judy, *Field Instructor*  
Killen, James, *Field Instructor*  
Kimani, Stephen, *Field Instructor*  
Kirk, JoAnn, *Field Instructor*  
Kirkpatrick, Becky, *Field Instructor*  
Kistler, Nona, *Task Instructor*  
Klein, Janice, *Field Instructor*  
Klepper, Jodi, *Field Instructor*  
Kniola, Dwayne, *Field Instructor*  
Komosa, Kevin, *Field Instructor*  
Kovach, Scott, *Field Instructor*  
Kuchinkas, John, *Field Instructor*  
Ladfish, Rachel, *Task Instructor*  
Ladowicz, Stan, *Field Instructor*  
Lahey, Mary, *Field Instructor*  
Lander, Ronald, *Field Facilitator*  
Lange, Kathi, *Field Instructor*  
Larison, Traci, *Field Instructor*  
Leek, Barbara, *Field Instructor*  
Leininger, Eunice, *Field Instructor*  
Leising, Kathy, *Field Instructor*  
Lemp, Cynthia, *Field Instructor*  
Lenzo, Carl, *Field Instructor*  
Leonard, Sue, *Field Instructor*  
Levingston, Paul, *Task Instructor*  
Lewis, Irwin, *Field Instructor*  
Li, Susan, *Field Instructor*  
Lichtenberg, Judith, *Field Instructor*  
Lindsay, Shelly, *Field Instructor*  
Little, Kathy, *Field Instructor*  
Littman, Elsa, *Field Instructor*  
Lobdell, Nancy, *Field Instructor*  
Lovejoy, Terry, *Field Instructor*  
Luckenbill, Meredith, *Field Instructor*  
Lumsden, Linda, *Field Instructor*  
Lund, Lori, *Field Facilitator*  
Maidi, Amy, *Field Facilitator*  
Malizzio, Donna, *Field Instructor*  
Maple, Lisa, *Task Instructor*  
Mark, Ruth, *Field Instructor*  
Marshall, Debra, *Field Instructor*  
Marshall, Eldon, *Field Instructor*  
Massey, Joy, *Field Instructor*  
Massonne, Kathy, *Field Instructor*  
Matherly, Kristen, *Field Instructor*  
Mathews, Karen, *Field Instructor*  
Mathews, Shawn, *Task Instructor*  
Maxfield, Sherri, *Field Facilitator*  
McBride, Kelly, *Field Facilitator*  
McCarthy, Bob, *Task Instructor*  
McClesky, Holly, *Field Instructor*  
McDaniel-Krause, Beth, *Field Facilitator*  
McGuire, Lisa, *Field Instructor*  
McWeeny, Patrick, *Field Instructor*  
Metcalf, Steve, *Field Facilitator*  
Miles, Annie, *Field Instructor*  
Miles, Laurie, *Task Instructor*

Miles, Lois, *Field Instructor*  
Miley, Monica, *Field Facilitator*  
Miller, Robin, *Field Instructor*  
Milligan, Robin, *Field Instructor*  
Mills, Emory, *Field Instructor*  
Mintun, Garth, *Field Instructor*  
Mitchell, Debra, *Field Instructor*  
Mohammed, Gladys, *Field Instructor*  
Mohn, Emmanuel, *Field Instructor*  
Montgomery, Jerry, *Field Instructor*  
Montgomery, Leslie, *Field Facilitator*  
Moody, Steve, *Field Instructor*  
Morris, Beth, *Field Instructor*  
Morris, Shirley, *Task Instructor*  
Morris-Veal, Marjorie, *Field Instructor*  
Moser, Barbara, *Field Instructor*  
Moss, Lori, *Field Instructor*  
Mucker, Janie, *Field Instructor*  
Mulder, Chris, *Field Instructor*  
Mullins, Denise, *Field Facilitator*  
Muyskens, Patricia, *Field Instructor*  
Mycka, Winnie, *Field Instructor*  
Mysliwiec, Elsie, *Field Instructor*  
Nance-Hmurovich, Kristi, *Field Instructor*  
Nelson, Teri, *Field Instructor*  
Nelson-Bolin, Jayne, *Field Instructor*  
Newcomb, Paul, *Field Instructor*  
Newton, Ann Kelly, *Field Instructor*  
Niemi, Michelle, *Field Facilitator*  
Novak, Ann, *Field Instructor*  
O'Connell, Elsie, *Field Instructor*  
Olds, Robin, *Field Instructor*  
Oliver, Vickie, *Field Instructor*  
Olvey, Linda, *Field Instructor*  
Osawe, Geneva, *Field Instructor*  
Osborne, Anne, *Field Instructor*  
Palmiter, Lia, *Field Instructor*  
Pavy, Teresa, *Field Instructor*  
Pay, Lisa, *Field Instructor*  
Peck, Elaine, *Field Instructor*  
Pelath, Rebecca, *Task Instructor*  
Perez, Kristy, *Field Instructor*  
Petties, Lorri, *Field Instructor*  
Pierce, Bill, *Field Instructor*  
Pierre, Carlina, *Field Instructor*  
Pincus, Larry, *Task Instructor*  
Pointer, Dwight, *Field Instructor*  
Pollock, Paula, *Task Instructor*  
Polstra, John, *Field Instructor*  
Pressley, Chris, *Task Instructor*  
Priest, Dave, *Field Instructor*  
Purcell, Paula, *Field Instructor*  
Pyle, Ann, *Field Instructor*  
Quinn, Carlene, *Field Instructor*  
Rabe, Michael, *Field Instructor*  
Rademacher, Marla, *Field Facilitator*  
Raggow, Kelly, *Task Instructor*  
Ramirez, Irma, *Field Instructor*  
Ramona, Barbara, *Field Instructor*  
Ransel, Terry, *Field Instructor*  
Ratliff, Gary, *Field Instructor*

Ray, Constance, *Field Facilitator*  
Redding, Sharon, *Field Instructor*  
Reddy, Ann, *Field Instructor*  
Reed, Barbara, *Field Instructor*  
Replogle, Dave, *Field Instructor*  
Retter, Virginia, *Field Facilitator*  
Reynolds, Ann, *Field Instructor*  
Rice, Louis, *Field Instructor*  
Richards, Thomas, *Field Instructor*  
Richardson, Reginald, *Field Instructor*  
Richardson, Rita, *Field Instructor*  
Richardson, Rob, *Field Instructor*  
Richeson, Carolyn, *Field Instructor*  
Ringwalt, Pat, *Field Instructor*  
Riser, Susan, *Field Instructor*  
Rivera, Digna, *Field Instructor*  
Robinson, Doris, *Field Instructor*  
Robinson, Rob, *Field Instructor*  
Rodriguez, Carmen, *Field Instructor*  
Rogers, Robert, *Field Instructor*  
Rouston, Lora, *Field Facilitator*  
Routledge, Derek, *Field Instructor*  
Rubish-Hawkey, Gail, *Field Instructor*  
Rumble, Pat, *Field Instructor*  
Ruster, Pam, *Field Instructor*  
Rusunuguko, Chez, *Field Instructor*  
Samplawski, Phyllis, *Field Instructor*  
Satre, Carol, *Field Instructor*  
Saylor, Val, *Field Instructor*  
Saxman, Denise, *Field Instructor*  
Schaillo, Gale, *Field Instructor*  
Schamus, John, *Field Instructor*  
Schoeninger, Jack, *Field Instructor*  
Schoon, Susan, *Field Instructor*  
Schrock, Freeman, *Field Instructor*  
Schubert, Lynn, *Field Facilitator*  
Seaweed, Otis, *Field Instructor*  
Sefflers, Lee, *Task Instructor*  
Shaffer, Michelle, *Field Instructor*  
Shahl, Elaine, *Field Instructor*  
Shephard, Cathleen, *Field Facilitator*  
Sheridan, Sheila, *Field Instructor*  
Shifron, Gal, *Field Instructor*  
Siegel, Paula, *Field Instructor*  
Sikes, Laura, *Field Instructor*  
Simpson, Cathy, *Field Instructor*  
Sinn, Jan, *Field Facilitator*  
Slicker, JoAnn, *Field Instructor*  
Small, Kim, *Field Instructor*  
Smith, Kathy, *Field Instructor*  
Smith, Lawrence, *Field Facilitator*  
Smith, Lynn, *Field Instructor*  
Smith, Rhonda, *Field Instructor*  
Smith-Peck, Doris, *Field Instructor*  
Snyder, Cindy, *Field Instructor*  
Sopo, Cheryl, *Field Instructor*  
Sosbe, Jori, *Field Facilitator*  
Sparke, Bill, *Field Instructor*  
Spence, Cheryl, *Field Instructor*  
Spencer, Rick, *Field Instructor*

Spencer, Roberta, *Field Instructor*  
Sprague-Yelinek Victoria, *Field Instructor*  
St. Clair, Kathy, *Field Facilitator*  
Stahl, Elaine, *Field Instructor*  
Sterling, Ruth, *Field Instructor*  
Stewart, Cecelia, *Task Instructor*  
Stewart, Christine, *Task Instructor*  
Stickles, Joanna, *Field Instructor*  
Stout-Marquette, Lisa, *Field Instructor*  
Stratton, Rebecca, *Field Instructor*  
Strodtman, Elizabeth, *Field Facilitator*  
Stull, Mary, *Field Instructor*  
Swartz, Cindy, *Field Instructor*  
Sweek, Karen, *Field Instructor*  
Swem, Sharon, *Field Instructor*  
Sykes, Laura, *Field Instructor*  
Taylor, James, *Field Instructor*  
Taylor, Kim, *Task Instructor*  
Thain, Heather, *Field Facilitator*  
Thomas, Alice, *Field Instructor*  
Thomas, Melissa, *Field Facilitator*  
Thomas, Tim, *Field Instructor*  
Thompson, Bob, *Field Instructor*  
Thompson, Melissa, *Field Instructor*  
Thurston, Teresa, *Field Facilitator*  
Tolbert, Linda, *Field Instructor*  
Tolbert, Yvonne, *Field Instructor*  
Tonne, Lori, *Field Instructor*  
Trass, Sandra, *Field Instructor*  
Tulley, Nina, *Field Instructor*  
Van Heest, Gary, *Task Instructor*  
Van Hudson, Robert, *Field Instructor*  
Vanderbeck, Sandy, *Field Facilitator*  
VanDevender, Barbara, *Field Instructor*  
Volkman, Lynn, *Field Instructor*  
Voslavek, Diane, *Field Instructor*  
Walker, Dianna, *Field Instructor*  
Walker, Paulette, *Field Instructor*  
Walters, Marcella, *Field Instructor*  
Warner, Izona, *Field Instructor*  
Watkins, Belinda, *Field Instructor*  
Watson, Jody, *Field Instructor*  
Weaver, Maxine, *Field Instructor*  
Webb, Micki, *Field Instructor*  
Webber, Barbara, *Field Instructor*  
Weintraut, Sue, *Field Instructor*  
Wendt, Sharon, *Field Instructor*  
White, Celeste, *Field Instructor*  
Whitney, Debbie, *Field Instructor*  
Whittington, Sylvia, *Field Instructor*  
Wilbon, Angela, *Field Instructor*  
Wilcox, Vicki, *Field Facilitator*  
Wilke, Donald, *Field Instructor*  
Wilkey, Chrisint, *Field Instructor*  
Williams, Fancette, *Field Instructor*  
Williams, Joel, *Task Instructor*  
Williamson, Mary, *Field Instructor*  
Wilson, Allison, *Field Facilitator*  
Wilson, Joan, *Field Instructor*  
Wirtz, Tina, *Field Instructor*

Wolfe, Tammy, *Field Instructor*  
Wolford, Joan, *Field Instructor*  
Woock, Steve, *Field Instructor*  
Woods, Barbara, *Field Instructor*  
Wyman, Julie, *Field Instructor*  
Wynia, Elly, *Field Instructor*

Yeakle, Colleen, *Field Facilitator*  
Young, Cindy, *Field Instructor*  
Young, Paulette, *Field Instructor*  
Young, Rob, *Field Facilitator*  
Youssef-Hatch, Betina, *Field Instructor*  
Zamitis, Ruta, *Field Instructor*

# Indiana University

When you become a student at Indiana University, you join an academic community internationally known for the excellence and diversity of its programs. With 1,027 degree programs, the university attracts students from all 50 states and around the world. The full-time faculty numbers more than 4,000 and includes members of many academic societies such as the American Academy of Arts and Sciences, the American Philosophical Society, and the National Academy of Sciences.

Indiana University was founded at Bloomington in 1820 and is one of the oldest and largest institutions of higher education in the Midwest. It serves 93,000 students on eight campuses. The residential campus at Bloomington and the urban center at Indianapolis form the core of the university. Campuses in Gary, Fort Wayne, Kokomo, New Albany, Richmond, and South Bend join Bloomington and Indianapolis in bringing an education of high quality within reach of all of Indiana's citizens.

## General Policies

### Equal Opportunity/Affirmative Action Policy of Indiana University

Indiana University pledges itself to continue its commitment to the achievement of equal opportunity within the university and throughout American society as a whole. In this regard, Indiana University will recruit, hire, promote, educate, and provide services to persons based upon their individual qualifications. Indiana University prohibits discrimination based on arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

Indiana University shall take affirmative action, positive and extraordinary, to overcome the discriminatory effects of traditional policies and procedures with regard to the disabled, minorities, women, and Vietnam-era veterans.

An Affirmative Action office on each campus monitors the university's policies and assists individuals who have questions or problems related to discrimination.

### Special Assistance

For people who have disabilities and need special assistance, special arrangements can be made to accommodate most needs. In Bloomington, contact Disabled Student Services at (812) 855-7578; at IUPUI, contact Adaptive Educational Services at (317) 274-3241.

### Confidentiality of Student Records

In accordance with federal statutes and regulations, student records are confidential and available for disclosure to persons other than the student only under stated conditions.

### Student Rights and Responsibilities

A statement of students' rights and responsibilities is published in a handbook, *Code of Student Rights, Responsibilities, and Conduct*, which contains a description of due process hearings in the event of disciplinary action.

**Degree Requirements** Students are responsible for understanding all requirements for graduation and for completing them by the time they expect to graduate. Information about a specific school or division can be found in the front section of the bulletin for that school.

*Requests for deviation* from department, program, or school requirements may be granted only by written approval from the respective chairperson, director, or dean (or a designated administrative representative). Disposition at each level is final.

## Undergraduate Admissions Policy

Indiana University has adopted the following admissions policy to ensure that undergraduate students are properly prepared for college work. These standards seek to ensure either adequate academic preparation in high school or evidence of unusual motivation on the part of each student admitted to the university. Applicants for admission to Indiana University are expected to meet the following criteria.

### Freshman Students<sup>1</sup>

1. Graduation from an accredited Indiana high school or comparable out-of-state institution, successfully completing a minimum of 28 semesters of college-preparatory courses including the following:
  - (a) Eight semesters of English. (One semester each of speech and journalism may be included.)
  - (b) Four semesters of social science (economics, government, history, psychology, or sociology).
  - (c) Four semesters of algebra (two semesters of which must be advanced algebra) and two semesters of geometry.
  - (d) Two semesters of laboratory science (biology, chemistry, or physics).

<sup>1</sup>Some academic programs require specific qualifications in addition to those enumerated in this policy.

- (e) Eight semesters in some combination of foreign language; additional mathematics, laboratory science, or social science; computer science; and other courses of a college-preparatory nature.
  - (f) Four semesters of foreign language are strongly recommended.
  - (g) Courses to develop writing composition skills are strongly recommended.
2. A rank in the upper half of the high school graduating class for Indiana residents or a rank in the upper third of the high school graduating class for out-of-state residents.
  3. A score above the median established by Indiana students on a nationally standardized admissions test. Students who have been out of high school for three or more years do not have to submit test scores unless required for admission to specific programs.
  4. Each campus may accept students who are deficient in (1), (2), or (3) of the above specifications upon receipt of such evidence as the combination of strength of college-preparatory program, rank in class, grades and grade trends in college-preparatory courses, and standardized test scores. For persons who do not meet the above criteria and who have been out of high school three or more years, admission can be based on other factors such as a General Educational Development (GED) diploma, maturity, work experience, military service, and other factors as determined by the campus.
  5. Each campus, at its discretion, may admit a student on a probationary basis and/or through faculty sponsorship.
  6. Indiana residents are expected to complete Core 40, and the Academic Honors Diploma is encouraged.

#### Transfer Students<sup>1</sup>

1. Submission of official transcripts from all previous institutions attended.
2. The transcripts must reflect a cumulative grade point average of at least a 2.0 (on a 4.0 scale) for Indiana residents and at least a 2.5 (on a 4.0 scale) for out-of-state residents.
3. If the student has fewer than 26 transferable credit hours, the high school record should reflect compliance with freshman admission requirements as specified above.
4. The credentials of students seeking transfer to Indiana University will be evaluated on an individual basis.

When students do not qualify upon first application, they will be counseled about ways of removing deficiencies so that they may qualify for admission at a later date. If any provision of this policy is held invalid, the invalidity does not affect other provisions of

<sup>1</sup> Some academic programs require specific qualifications in addition to those enumerated in this policy.

this policy which can be given effect without the invalid provision, and to this end the provisions of this policy are severable.

## Transfer to Other Indiana University Campuses

*The policy stated below concerning transfer credit pertains to undergraduate students only.*

Each campus has established one office to serve as the central information source for intercampus transfers. Some campuses have priority dates for students to declare an interest in making an intercampus transfer. Even if a campus has no priority date, it is important to start investigating the transfer requirements as early as possible to assure the best possibility of enrolling in your desired courses.

Consult the intercampus transfer Web site at [www.iupui.edu/~moveiu](http://www.iupui.edu/~moveiu) for detailed information and a listing of campus contacts and intercampus transfer policies. You can also initiate an intercampus transfer by completing the form on the website.

Students who want to transfer from one Indiana University campus to another campus should follow these procedures:

1. Meet with your home campus advisor to discuss academic preparation, grades, and other eligibility issues. You can get a general idea of how your classes may apply to another degree by visiting the advising option on *insite* ([insite.indiana.edu](http://insite.indiana.edu)). While the advising capacity of *insite* is qualified by each individual's circumstances, it can help you learn how courses will apply toward different degrees.
2. Consult the intercampus transfer office at the proposed new campus if academic and/or eligibility questions remain. Remember that application for intercampus transfer does not guarantee admission to the campus or a specific school on the campus. Campuses may provide additional information and contact points for questions.
3. If applicable, talk to the financial aid offices at the present and proposed campuses. Your aid eligibility does not transfer automatically from one campus to another.
4. Visit the new campus to explore possible academic and social adjustment issues; some campuses may establish special open house events for those students who have expressed interest. Some campuses may also require that you attend a special orientation program or take placement examinations.
5. If you decide to proceed with the transfer, complete the intercampus transfer form. The receiving campus will respond to you and your home campus. If you decide later not to transfer, you should notify both campuses.

## Rules Determining Resident and Nonresident Student Status for Indiana University Fee Purposes

These Rules establish the policy under which students shall be classified as residents or nonresidents upon all campuses of Indiana University for University fee purposes. Nonresident students shall pay a nonresident fee in addition to fees paid by a resident student.

These Rules shall take effect February 1, 1974; provided, that no person properly classified as a resident student before February 1, 1974, shall be adversely affected by this Rule, if he or she attended the University before that date and while he or she remains continuously enrolled in the University.

1. "Residence" as the term, or any of its variations (e.g., "resided"), as used in the context of these Rules, means the place where an individual has his or her permanent home, at which he or she remains when not called elsewhere for labor, studies, or other special or temporary purposes, and to which he or she returns in seasons of repose. It is the place a person has voluntarily fixed as a permanent habitation for himself or herself with an intent to remain in such place for an indefinite period. A person at any one time has but one residence, and a residence cannot be lost until another is gained.
  - (a) A person entering the state from another state or country does not at that time acquire residence for the purpose of these Rules, but except as provided in Rule 2(c)<sup>1</sup>, such person must be a resident for 12 months in order to qualify as a resident student for fee purposes.
  - (b) Physical presence in Indiana for the predominant purpose of attending a college, university, or other institution of higher education, shall not be counted in determining the 12-month period of residence; nor shall absence from Indiana for such purpose deprive a person of resident student status.
2. A person shall be classified as a "resident student" if he or she has continuously resided in Indiana for at least 12 consecutive months immediately preceding the first scheduled day of classes of the semester or other session in which the individual registers in the

University, subject to the exception in (c)<sup>1</sup> below.

- (a) The residence of an unemancipated person under 21 years of age follows that of the parents or of a legal guardian who has actual custody of such person or administers the property of such person. In the case of divorce or separation, if either parent meets the residence requirements, such person will be considered a resident.<sup>2</sup>
  - (b) If such person comes from another state or country for the predominant purpose of attending the University, he or she shall not be admitted to resident student status upon the basis of the residence of a guardian in fact, except upon appeal to the Standing Committee on Residence in each case.<sup>1</sup>
  - (c) Such person may be classified as a resident student without meeting the 12-month residence requirement within Indiana if his or her presence in Indiana results from the establishment by his or her parents of their residence within the state *and* if he or she proves that the move was predominantly for reasons other than to enable such person to become entitled to the status of "resident student."<sup>1</sup>
  - (d) When it shall appear that the parents of a person properly classified as a "resident student" under subparagraph (c) above have removed their residence from Indiana, such person shall then be reclassified to the status of nonresident; provided, that no such reclassification shall be effective until the beginning of a semester next following such removal.
  - (e) A person once properly classified as a resident student shall be deemed to remain a resident student so long as remaining continuously enrolled in the University until such person's degree shall have been earned, subject to the provisions of subparagraph (d) above.
3. The foreign citizenship of a person shall not be a factor in determining resident student status if such person has legal capacity to remain permanently in the United States.
  4. A person classified as a nonresident student may show that he or she is exempt

<sup>1</sup> Rules 2(b) and 2(c) apply only to unemancipated persons under 21 years of age.

<sup>2</sup> Invocation of the provision in Rule 2(a) that applies to cases of divorce or separation requires appropriate legal documentation.

from paying the nonresident fee by clear and convincing evidence that he or she has been a resident (see Rule 1 above) of Indiana for the 12 months prior to the first scheduled day of classes of the semester in which his or her fee status is to be changed. Such a student will be allowed to present his or her evidence only after the expiration of 12 months from the Residence Qualifying Date, i.e., the date upon which the student commenced the 12-month period for residence. The following factors will be considered relevant in evaluating a requested change in a student's nonresident status and in evaluating whether his or her physical presence in Indiana is for the predominant purpose of attending a college, university, or other institution of higher education. The existence of one or more of these factors will not require a finding of resident student status, nor shall the non-existence of one or more require a finding of nonresident student status. All factors will be considered in combination, and ordinarily resident student status will not result from the doing of acts which are required or routinely done by sojourners in the state or which are merely auxiliary to the fulfillment of educational purposes.

- (a) The residence of a student's parents or guardians.
- (b) The situs of the source of the student's income.
- (c) To whom a student pays his or her taxes, including property taxes.
- (d) The state in which a student's automobile is registered.
- (e) The state issuing the student's driver's license.
- (f) Where the student is registered to vote.
- (g) The marriage of the student to a resident of Indiana.
- (h) Ownership of property in Indiana and outside of Indiana.
- (i) The residence claimed by the student on loan applications, federal income tax returns, and other documents.
- (j) The place of the student's summer employment, attendance at summer school, or vacation.
- (k) The student's future plans including committed place of future employment or future studies.
- (l) Admission to a licensed profession in Indiana.
- (m) Membership in civic, community, and other organizations in Indiana or elsewhere.
- (n) All present and intended future connections or contacts outside of Indiana.

- (o) The facts and documents pertaining to the person's past and existing status as a student.
  - (p) Parents' tax returns and other information, particularly when emancipation is claimed.
5. The fact that a person pays taxes and votes in the state does not in itself establish residence, but will be considered as hereinbefore set forth.
  6. The Registrar or the person fulfilling those duties on each campus shall classify each student as resident or nonresident and may require proof of all relevant facts. The burden of proof is upon the student making a claim to a resident student status.
  7. A Standing Committee on Residence shall be appointed by the President of the University and shall include two students from among such as may be nominated by the student body presidents of one or more of the campuses of the university. If fewer than four are nominated, the President may appoint from among students not nominated.
  8. A student who is not satisfied by the determination of the Registrar has the right to lodge a written appeal with the Standing Committee on Residence within 30 days of receipt of written notice of the Registrar's determination, which Committee shall review the appeal in a fair manner and shall afford to the student a personal hearing upon written request. A student may be represented by counsel at such hearing. The Committee shall report its determination to the student in writing. If no appeal is taken within the time provided herein, the decision of the Registrar shall be final and binding.
  9. The Standing Committee on Residence is authorized to classify a student as a resident student, though not meeting the specific requirements herein set forth, if such student's situation presents unusual circumstances and the individual classification is within the general scope of these Rules. The decision of the Committee shall be final and shall be deemed equivalent to a decision of the Trustees of Indiana University.
  10. A student or prospective student who shall knowingly provide false information or shall refuse to provide or shall conceal information for the purpose of improperly achieving resident student status shall be subject to the full range of penalties, including expulsion, provided for by the University, as well as to such other punishment which may be provided for by law.

11. A student who does not pay additional monies which may be due because of his or her classification as a nonresident student within 30 days after demand, shall thereupon be indefinitely suspended.
12. A student or prospective student who fails to request resident student status within a particular semester or session and to pursue a timely appeal (see Rule 8) to the Standing Committee on Residence shall be deemed to have waived any alleged

overpayment of fees for that semester or session.

13. If any provision of these Rules or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of these Rules which can be given effect without the invalid provision or application, and to this end the provisions of these Rules are severable.



## Fees

The instructional fees listed here were approved at the June 2001 meeting of the Trustees of Indiana University. Fees are subject to change by action of the trustees. For up-to-date information about fees in effect at registration time, see the campus *Schedule of Classes*.

Certain courses and programs requiring studios, laboratories, microscopes, computers, or other special equipment may involve special fees in addition to the instructional fee. Applied music, student teaching, and some physical education courses also carry additional fees. See the campus *Schedule of Classes* for a list of such courses and programs.

Fees for Indiana University campuses other than Bloomington and Indianapolis are published in the bulletin of the specific campus.

INSTRUCTIONAL FEES	Indiana Resident	Nonresident
	Bloomington Campus	
Undergraduate <sup>1</sup>	\$2,097.75 flat fee/semester for 12 to 17 credit hours \$130.95/credit hour under 12 or over 17	\$6,965.00 flat fee/semester for 12 to 17 credit hours \$435.30/credit hour under 12 or over 17
Graduate and Professional <sup>1</sup>		
Business–M.B.A. Program <sup>2</sup>	\$5,001.75/semester	\$10,003.55/semester
Business <sup>3</sup>	\$312.70/credit hour	\$625.65/credit hour
Law <sup>2</sup>	\$275.50/credit hour; \$4,522.60/semester for 9 or more credit hours	\$706.60/credit hour; \$10,673.30/semester for 9 or more credit hours
Library and Information Science	\$190.85/credit hour	\$555.90/credit hour
Optometry <sup>2</sup>	\$229.40/credit hour; \$4,731.50/semester for 8 or more credit hours	\$593.05/credit hour; \$12,231.50/semester for 8 or more credit hours
Public and Environmental Affairs–M.P.A. and M.S.E.S. Programs	\$218.40/credit hour	\$592.10/credit hour
Other	\$180.40/credit hour	\$525.55/credit hour
Independent Study (Correspondence)	\$105.60/credit hour	\$105.60/credit hour
Dissertation research (G901) <sup>4</sup>	\$150.00/semester	\$150.00/semester
Auditing (no credit)	\$25.00/credit hour	\$25.00/credit hour
Distance Education Special Courses <sup>5</sup> for Schools of Education; Library and Information Science; and Health, Physical Education, and Recreation: Graduate and Undergraduate	Same as rate for on-campus instruction in respective category	

	Indianapolis Campus	
Undergraduate <sup>1</sup>	\$127.95/credit hour	\$398.00/credit hour
Graduate and Professional <sup>1</sup>		
Business–M.B.A. Program	\$300.00/credit hour	\$600.00/credit hour
Business–M.P.A. Program	\$225.00/credit hour	\$450.00/credit hour
Dentistry	\$13,966.00/year	\$29,900.00/year
Engineering	\$186.25/credit hour	\$532.55/credit hour
Law	\$276.40/credit hour	\$635.35/credit hour
Medicine	\$15,300.00/year	\$33,237.00/year
Nursing	\$171.25/credit hour	\$494.15/credit hour
Social Work	\$174.50/credit hour	\$503.15/credit hour
Master of Accountancy	\$225.00/credit hour	\$450.00/credit hour
Other	\$171.25/credit hour	\$494.15/credit hour
Dissertation research (G901) <sup>4</sup>	\$100.00/semester	\$100.00/semester
Auditing (no credit)	Applicable credit hour rate	Applicable credit hour rate
Distance Education Special Courses for Allied Health Histotechnology: Graduate and Undergraduate	Same as rate for on-campus instruction in respective category	

<sup>1</sup> Includes credit courses in the School of Continuing Studies.

<sup>2</sup> M.B.A., law, and optometry students: M.B.A. students enrolled in 9 or more credit hours of business courses will be assessed a flat rate, and enrollment in any courses other than business will be assessed on a per-credit-hour basis. Law students enrolled in 9 or more credit hours of law courses will be assessed a flat rate, and enrollment in any courses other than law will be assessed on a per-credit-hour basis. Optometry students enrolled in 8 or more credit hours of optometry courses will be assessed a flat rate, and enrollment in any courses other than optometry will be assessed on a per-credit-hour basis.

<sup>3</sup> Graduate business credit hour rates apply to (a) M.B.A. students enrolled in fewer than 9 credit hours of business courses, and (b) students enrolled in a doctoral business program.

<sup>4</sup> To keep their candidacies active, doctoral students with 90 credit hours or more and Master of Fine Arts students with 60 credit hours or more may enroll in G901 for a flat fee of \$150 (Bloomington) or \$100 (Indianapolis). Also, they must have completed all graduate degree requirements except for the dissertation or final project/performance. Enrollment in G901 is limited to six times. Students who do not meet these criteria pay the applicable credit hour rate for dissertation research.

<sup>5</sup> In addition to instructional fee rates, course fees of \$90.00 for Education, \$50.00 for Library and Information Science, and \$75.00 for HPER will be assessed.

INCIDENTAL FEES <sup>6</sup>	Bloomington Campus	Indianapolis Campus
Application for admission		
Domestic, undergraduate	\$40.00	\$35.00
Domestic, graduate	\$45.00	\$55.00
International	\$45.00	\$55.00
Deferment service charge <sup>7</sup>	\$24.00	\$23.00
Health service fee <sup>8</sup>	\$82.91/semester \$35.55/summer I \$47.36/summer II	
Late payment charge <sup>9</sup>	\$10.00-\$50.00/month	\$11.00/month
Late program change <sup>10</sup>	\$22.00/course added or dropped	\$19.50/course added
Late registration <sup>11</sup>	\$56.00 to \$96.00/semester \$56.00/summer session	\$42.00 to \$100.00/semester \$42.00 to \$66.00/summer session
Student activity fee <sup>12</sup>	\$29.43 or \$58.87/semester \$14.70 or \$29.43/summer session	\$26.00 to \$49.00/semester \$28.80/semester for Athletic Development
Technology fee, fall or spring semester <sup>13</sup>		
Undergraduate	\$25.00, \$50.00, \$100.00	\$29.50, \$59.05, \$88.55
Graduate/professional, nondegree students	\$19.00, \$38.00, \$75.00	(varies)
Technology fee, summer sessions <sup>14</sup>		
Undergraduate	\$25.00, \$50.00	\$29.50, \$44.25
Graduate/professional, nondegree students	\$19.00, \$38.00	(varies)
Transcripts	\$9.00	\$7.00
University Division services fee (freshmen and sophomores) (juniors and seniors)	\$25.00/semester \$50.00/semester	
Business Undergraduate program fee	\$200.00/semester	

<sup>6</sup> Applicable to both in-state and out-of-state students.

<sup>7</sup> Fee is assessed if deferred billing option is elected.

<sup>8</sup> The health fee is assessed each semester/session on the bursar's bill for all day and evening students enrolled in more than 3 credit hours. Eligible individuals not covered by the health fee will be seen on a fee-for-service basis.

<sup>9</sup> Any payment due from you to the university that is not received by the due date is subject to a monthly late fee based on a sliding scale of at least \$10.00 (for fees of \$200.00 to \$999.99) and as much as \$50.00 (for \$5,000 or more). The late fee will continue to be assessed monthly until the account is restored to good standing.

<sup>10</sup> After drop/add period (100 percent refund period), students will be assessed \$22.00 in Bloomington and \$19.50 in Indianapolis for each added course, section change, change of arranged hours, or credit/audit change. On the Bloomington campus, students will also be assessed for each dropped course.

<sup>11</sup> A late registration fee will be assessed any student who does not register during the scheduled registration period. On the Bloomington campus, the fee is \$56.00 for students who register by the last Friday before classes begin and increases by \$10.00 on the Monday of each successive week to a maximum of \$96.00. On the Indianapolis campus, a \$42.00 late registration fee is in effect upon conclusion of registration through the end of the first week of classes, increasing by \$24.00 the first week, \$22.00 the second week, and \$12.00 the third week to a maximum of \$100.00. In Indianapolis summer sessions, a late registration fee of \$42.00 is assessed the first week, and \$66.00 the second week and thereafter.

<sup>12</sup> Bloomington students enrolled in 3 or fewer credit hours during the fall and spring semesters pay a mandatory student activity fee of \$29.43. Students enrolled in more than 3 credit hours pay \$58.87. Summer-session students pay a fee per session according to the number of credit hours in which they are enrolled: 3 or fewer credit hours, \$14.70; more than 3 credit hours, \$29.43. At Indianapolis, students pay a fee according to the number of credit hours in which they are enrolled each semester: 0.5 to 5.5 credit hours, \$26.00; 6 to 8.5 credit hours, \$35.50; 9 to 11.5 credit hours, \$46.00; and more than 11.5 credit hours, \$49.00. Indianapolis students are also charged a \$28.80 Athletic Development fee each semester.

<sup>13</sup> A technology fee will be assessed according to the number of enrolled credit hours as follows: 3 credit hours or fewer; greater than 3 through 6 credit hours; greater than 6 credit hours.

<sup>14</sup> At Bloomington, summer-session students are assessed half the regular-semester technology fee, based on the number of credit hours as follows: 3 credit hours or fewer; greater than 3 credit hours. At Indianapolis, a technology fee is assessed for summer sessions according to the number of enrolled credit hours as follows: 3 or fewer credit hours; greater than 3 credit hours.

## Course Fee Refund Schedule

Time of Withdrawal	Refund	Time of Withdrawal	Refund
<b>9- through 16-week classes</b>		<b>1-week (or less) classes</b>	
During 1st week of classes	100%	During 1st day of classes	100%
During 2nd week of classes	75%	During 2nd day of classes	50%
During 3rd week of classes	50%	During 3rd day of classes and thereafter	None
During 4th week of classes	25%	The refund policy applies to credit hour fees and all course-related fees.	
During 5th week of classes and thereafter	None	<b>Procedure</b> See the specific campus bursar Web site for more information about how to withdraw from classes.	
<b>5- through 8-week classes</b>		<b>Student Financial Assistance</b> Students can obtain information about financial assistance through the financial aid office, through the student employment office, or through their schools and departments. For courses taken in Bloomington, contact Human Resources Management for information about faculty/ staff fee courtesy; for courses taken at IUPUI, contact the Office of Student Financial Aid Services.	
During 1st week of classes	100%		
During 2nd week of classes	50%		
During 3rd week of classes and thereafter	None		
<b>2- through 4-week classes</b>			
During the 1st and 2nd day of classes	100%		
During 3rd and 4th day of classes	50%		
During 5th day of classes and thereafter	None		

## Veterans Benefits

Eligible students will receive veterans benefits according to the following scale, which is based on the number of credit hours in which the student is enrolled.

	Bloomington and IUPUI Fall/Spring Semesters <sup>1</sup>	IUPUI Summer I <sup>1</sup>	Bloomington Summer I	Bloomington and IUPUI Summer II <sup>1</sup>
<b>Undergraduate Benefits</b>				
full	12 or more	6	4	6
three-quarters	9-11	4-5	3	4-5
one-half	6-8	3	2	3
tuition only	fewer than 6	1-2	1	1-2
<b>Graduate Benefits</b>				
full	8 or more	4	4	4
three-quarters	6-7	3	3	3
one-half	4-5	2	2	2
tuition only	fewer than 4	1	1	1

It is the responsibility of the veteran or veteran dependent to sign up for benefits each semester or summer session of enrollment. It is also the responsibility of the veteran or veteran dependent on the Bloomington campus to notify the Office of Veterans Affairs of any schedule change that may increase or decrease the amount of benefits allowed. Veterans and veteran dependents on the IUPUI campus should notify the Office of the Registrar.

Veterans with service-connected disabilities may qualify for the Department of Veterans Affairs Vocational Rehabilitation Program. They should contact their regional VA office for eligibility information.

At IUPUI, veterans and veteran dependents must notify their veteran benefit representative in the Office of the Registrar in person at the time of registration.

<sup>1</sup>Students on the IUPUI campus who are taking Summer I or II classes lasting more than six weeks should check with a VA representative in the Office of the Registrar for positive verification of their benefit status.

## Indiana University Bulletins

You may want to explore other schools of Indiana University. The following is a complete list of our bulletins. Please write directly to the individual unit or campus for its bulletin.

### Indiana University Bloomington

College of Arts and Sciences  
 Kelley School of Business<sup>1</sup>  
 School of Continuing Studies<sup>2</sup>  
 School of Education<sup>1</sup>  
 School of Health, Physical Education, and Recreation  
 School of Informatics<sup>1</sup>  
 School of Journalism  
 Division of Labor Studies  
 School of Law—Bloomington<sup>3</sup>  
 School of Library and Information Science  
 School of Music  
 School of Optometry  
 School of Public and Environmental Affairs<sup>1</sup>  
 University Division<sup>4</sup>  
 University Graduate School

### \*Indiana University–Purdue University Indianapolis

\*School of Allied Health Sciences  
 \*Kelley School of Business<sup>1</sup>  
 \*School of Continuing Studies<sup>2</sup>  
 \*School of Dentistry  
 School of Education<sup>1</sup>  
 School of Engineering and Technology (Purdue University)  
 Herron School of Art  
 School of Journalism  
 \*Division of Labor Studies  
 \*School of Law—Indianapolis<sup>3</sup>  
 School of Liberal Arts  
 \*School of Medicine  
 Military Science Program  
 \*School of Nursing<sup>1</sup>  
 School of Physical Education  
 \*School of Public and Environmental Affairs<sup>1</sup>  
 School of Science (Purdue University)  
 \*School of Social Work  
 \*University College  
 University Graduate School

### Indiana University East (Richmond)

### Indiana University–Purdue University Fort Wayne

### Indiana University Kokomo

### Indiana University Northwest (Gary)

### Indiana University South Bend

<sup>1</sup>Two bulletins are issued: graduate and undergraduate. Undergraduate information about the Schools of Business and Nursing at IUPUI is found in the IUPUI campus bulletin.

<sup>2</sup>Bulletins on the General Studies Degree Program and the Independent Study Program are available from this school.

<sup>3</sup>There are two Indiana University schools of law. Be sure to specify whether you want a bulletin of the Bloomington or Indianapolis school.

<sup>4</sup>Available only to admitted University Division students.

\*IUPUI produces one campus bulletin including information about all schools listed here. Schools marked with an asterisk (\*) also produce separate bulletins.

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Herron School of Art  
School of Journalism  
\* Division of Labor Studies  
\* School of Law—Indianapolis<sup>3</sup>  
School of Liberal Arts  
\* School of Medicine  
Military Science Program  
\* School of Nursing<sup>1</sup>  
School of Physical Education  
\* School of Public and Environmental Affairs<sup>1</sup>  
School of Science (Purdue University)  
\* School of Social Work  
\* University College  
University Graduate School

## Indiana University East (Richmond)

## Indiana University–Purdue University Fort Wayne

## Indiana University Kokomo

## Indiana University Northwest (Gary)

## Indiana University South Bend<sup>1</sup>

## Indiana University Southeast (New Albany)

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